



New Jersey Department of Environmental Protection – Division of Water Supply and Geoscience
MAIL CODE 401-04Q
401 East State Street - P.O. Box 420
Trenton, New Jersey 08625-0420
Tel # 609-292-5550 – Fax #609-633-1495

Office Use Only
Reviewed by: _____
Date: _____
Approval Date: _____

Public Notification Certification Form – Tiers 1, 2 & 3

Requirements Pursuant to 40 CFR 141, Subpart Q and NJAC 7:10

This form and a copy of your Notice to the Public must be submitted to the State within 10 days of notifying your customers

PWSID#: _____ Water System Name: _____

Violation #: _____ Violation or Situation Date: _____

Individual Contaminant or Contaminant Group: _____

Monitoring Period: _____

Violation or Situation Type: (Check appropriate box) MCL Treatment Technique Water Main Break
 MRDL E. coli Positive Source Water Sample Monitoring and Reporting Other: _____

For RTCR Assessment Violations Only: Level 1 Treatment Technique Level 2 Treatment Technique

Public Notification Tier: (Check appropriate box) Tier 1 Tier 2 Tier 3

If this is ongoing Public Notification, please check the box:

Please check all that apply and provide information as indicated below:

- 1. Consulted with DEP within 24 hours (Tier 1) or 48 hours (Tiers 2 & 3) Date: _____
- 2. Provided PN to all owners and operators of consecutive systems you sell to Date: _____
 Not Applicable

List Water systems and PWSID Numbers:

- 3. Distributed the Public Notice by the following method(s) and on the following date(s) in accordance with 40 CFR 141.201:

Required methods for Tier 1 (must distribute Notice in a minimum of one of the following ways within 24 hours):

- Appropriate broadcast media (such as radio and television) Date: _____
- Posting of notice in conspicuous locations throughout the area served Date: _____
- Hand delivery of the notice to persons served Date: _____
- Other (primacy agency approved): _____ Date: _____

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Required methods for Tier 2 and Tier 3 (must choose a minimum of one distribution method from (a) and (b)):

- (a) Separate Mailing to Customers Date: _____
 Hand Deliver Notice to Customers Date: _____
 For Tier 3 Only: In the Annual Report Date: _____
- (b) Publish Notice in Newspaper Date: _____
 Post Notice on System Website Date: _____
 Billing Date: _____
 Reverse 911 Date: _____
 Continuously Post (required for non-community water systems) Date: _____
 Other (primacy agency approved): _____ Date: _____

Note: Non-community water systems that serve a school, preschool or daycare must also hand deliver the notice to a parent or legal guardian of each child for Tier 1, 2 and 3 violations and situations. For more information, reference EPA's Public Notification Rule Compliance Help for Water System Owners and Operators website at: <https://www.epa.gov/dwreginfo/public-notification-rule-compliance-help-water-system-owners-and-operators>.

4. **Content – 10 Required Elements Checklist:** 40 CFR 141 Subpart Q (Ensure all items are included in the notice)

- Description of violation or situation including contaminant and contaminant levels as appropriate.
- Date violation or situation occurred.
- Potential adverse health risks, using mandatory language provided in the rule.
- Required language for Monitoring and Reporting Violations, provided in the rule.
- The population at risk, including sub-populations particularly vulnerable if exposed.
- Whether alternate water supply should be used.
- What action consumers should take, including when to seek medical help, if known.
- What the system is doing to correct the violation or situation.
- When the system expects to return to compliance or resolve the situation.
- Contact information: Owner name, business address, and phone number of the water system owner, operator or designee that can provide additional information concerning the notice.
- A statement encouraging recipients to distribute the notice to other persons served, using standard language from the rule.

5. **Attach a copy of the completed Public Notice(s) to this certification form. The public water system named above hereby certifies that public notification has been provided to its consumers in accordance with all delivery, content, and format requirements specified in 40 CFR Part 141 and NJAC 7:10.**

Owner/Executive Director Signature: _____ Date: _____

Printed Name: _____ Title: _____

Phone Number: _____ Email: _____

Operator Signature: _____ Date: _____

Printed Name: _____ License Number: _____

Phone Number: _____ Email: _____