



## State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION

PHILIP D. MURPHY  
*Governor*

SHAWN M. LATOURETTE  
*Commissioner*

SHEILA Y. OLIVER  
*Lt. Governor*

DIVISION OF WATER SUPPLY AND GEOSCIENCE  
NEW JERSEY GEOLOGICAL AND WATER SURVEY ELEMENT  
BUREAU OF WATER ALLOCATION AND WELL PERMITTING  
401 E. STATE STREET – P.O. BOX 420  
MAIL CODE 401-0Q  
TRENTON, NEW JERSEY 08625-0420  
TELEPHONE: (609) 984-6831  
FAX: (609) 633-1231  
[www.nj.gov/dep/watersupply](http://www.nj.gov/dep/watersupply)

### New Jersey Department of Environmental Protection State Well Drillers and Pump Installers Examining and Advisory Board Conference Call Minutes for February 17, 2022

*Approved by the Board on March 17, 2022*

**Board Members Present at NJDEP Headquarters Building:** N/A

**Board Members Participating Via Telephone:** Joe Yost, Gordon Craig, Dave Lyman, Richard Dalton, and Jeff Hoffman

**Board Members Absent:** Art Becker, Gary Poppe, Steve Domber, and Eric Hoffmann

**Board Legal Representative Present:** Deputy Attorney General (DAG) Jill Denyes, NJ Division of Law

**NJDEP Water Supply (Bureau of Water Allocation and Well Permitting) Staff Present:** Terry Pilawski, Joe Mattle, Steve Reya, Mark Ortega, and Steve Vargo

**Members of the Public:** Jeff Tomlin, Municipal Maintenance

#### 1. Call to Order-

G. Craig called the meeting to order at 9:33 am with a quorum present via telephone and video call via Microsoft Teams. Notice of the meeting and instructions on how to participate by phone or video were listed on the Department's website.

#### 2. Review and Certification of the January 20, 2022 Conference Call Minutes-

A motion to approve the draft minutes from January 20, 2022 as written was made by R. Dalton, seconded by G. Craig, and the minutes were approved by acclamation.

#### 3. Licensing-

##### *Review of License Applicant*

S. Reya said that there was one license applicant who applied for their pump installer license. Mr. Robert L. Carbone met the Department's criteria for licensure. No further discussion was needed.

License Type	Applicant Name	Employer
Pump Installer	Robert L. Carbone	Stovers Wells & Pumps Inc.

**A motion to approve the one pump installer for licensure was made by G. Craig. This motion was seconded by J. Hoffman and approved unanimously.**

**4. Continuing Education-**

Four (4) course applications were reviewed and deemed administratively complete by the Department. Prior to the meeting, the Department provided the Board with the course applications for review. S. Reya noted that M. Ortega provided some additional information for Duff Co's course, Pump & Water Treatment Seminar, as requested by R. Dalton.

*Marshall & Sterling/Parkhurst – 4 Hour Safety Course*

No discussion needed.

**A motion to accept the 4 Hour Safety Course was made by R. Dalton, seconded by J. Yost, and approved unanimously.**

*Master/Parkhurst – Water Source, Contaminants, and Treatment Technologies*

M. Ortega noted that this course was previously approved in May 2020, at the beginning of this continuing education cycle. The course was previously approved by the Board for 4.5 technical continuing education points (CEPs). The provider is asking to reduce the total amount of points to 3.5 CEPs.

**A motion to accept the Water Source, Contaminants, and Treatment Technologies course for 3.5 CEPs was made by J. Yost. This motion was seconded by D. Lyman and approved unanimously.**

*Duff Co. – Pump & Water Treatment Seminar*

No discussion needed.

**A motion to accept the Pump & Water Treatment Seminar course for six technical CEPs was made by R. Dalton. This motion was seconded by G. Craig and approved unanimously.**

*International School of Well Drilling – Pumps II*

No discussion needed.

**A motion to accept the Pumps II course for one technical CEP was made by J. Yost. This motion was seconded by D. Lyman and approved unanimously.**

**5. CEP Status Update-**

M. Ortega provided the Board with a brief update on the CEP completion status for New Jersey licensed well drillers and pump installers. He reminded the Board that the Department mailed a letter to all licensees on January 26<sup>th</sup> and followed up with an email with the same information on January 28<sup>th</sup>. Since sending out that information, there has been a slight uptick in submittals.

M. Ortega noted that approximately 20 new licensees have started earning CEPs since the letter was sent. Approximately 48 percent of all licensees have started earning credit. He noted that there are several large providers offering courses, including Aquaflo, Parkhurst, Duff Co, and the Drilling

Tech Group, between late-February and early-May. He added that there are approximately 65 online courses approved between the International School of Well Drilling, the National Ground Water Association, and All Star Training.

J. Yost asked if there was a limit set on CEPs earned via online classes. M. Ortega explained that the Board had discussed having a limit of eight online CEPs per cycle, but the Department expressed that it would be difficult to track this subcategory. At this time, there is no limit to the amount of online CEPs that a licensee can earn. He expressed that due to COVID, the number of online courses has grown tremendously. J. Yost thanked M. Ortega for the information and the update.

**6. Adjournment-**

S. Reya thanked everyone for attending. M. Ortega reminded the Board members that the next scheduled meeting will be held on Thursday, March 17, 2022.

**At 9:49 am, a motion to adjourn the meeting was made by J. Hoffman, seconded by J. Yost, and approved unanimously.**