



Department of Environmental Protection – Division of Water Supply & Geoscience

Do Not Mail. Form MUST be submitted via [Portal](#).

**Due  
December 31**

**Annual Certification Form for Public Community Water Systems**

**Name of Public Community Water System:** \_\_\_\_\_

**PWSID#:** \_\_\_\_\_ **Licensed Operator(s) of Record: W#** \_\_\_\_\_

**T#** \_\_\_\_\_

In accordance with the [Water Quality Accountability Act](#) (P.L. 2021, c.262 (C.58:31-6)), annual certification of compliance with certain State and federal requirements is required by the following individual\* from public community water systems with >500 service connections:

- The Responsible Corporate Officer (for investor-owned systems),
- The Executive Director (for MUA's), or
- The Mayor or Chief Executive Officer (for municipally owned systems).

\*Signing authority MAY NOT be delegated. For systems which do not have an organizational structure which provides the referenced title, the Department must first be contacted to confirm that the individual with the equivalent role may certify this form.

For each "Requirement" listed below, check "Yes" to certify that the purveyor is in compliance with that "Requirement" or "No" to certify that the purveyor is not in compliance with that "Requirement" for the current year. For each "Requirement" in which the purveyor is not in compliance, explain the nature of the non-compliance and what efforts the PWS is making to return to compliance. Please add additional pages if needed for explanations.

Yes	No	Requirement
<input type="checkbox"/>	<input type="checkbox"/>	Compliance with <b>Federal Safe Drinking Water Regulations</b> <i>(Title 40, Code of Federal Regulations (40 CFR)</i>  <i>If no, explain the nature of the non-compliance and what efforts your water system is making, as well as a timeline, for an estimated return to compliance. _____</i> _____
<input type="checkbox"/>	<input type="checkbox"/>	Compliance with <b>New Jersey Safe Drinking Water Regulations</b> <i>(N.J.A.C. 7:10)</i>  <i>If no, explain the nature of the non-compliance and what efforts your water system is making, as well as a timeline, for an estimated return to compliance. _____</i> _____
<input type="checkbox"/>	<input type="checkbox"/>	Compliance with <b>Licensing of Water Supply and Wastewater Operators</b> <i>(N.J.S.A. 58:11-64 to 58:11-73 and N.J.A.C. 7:10A)</i>  <i>If no, explain the nature of the non-compliance and what efforts your water system is making, as well as a timeline, for an estimated return to compliance. _____</i> _____

<input type="checkbox"/>	<input type="checkbox"/>	<p><b>Compliance with Water Supply Allocation Permits</b> (N.J.A.C. 7:19-6 and 7)</p> <p><i>If no, explain the nature of the non-compliance and what efforts your water system is making, as well as a timeline, for an estimated return to compliance. _____</i></p> <p>_____</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p><b>Compliance with Water Quality Accountability Act</b> (N.J.S.A. 58:31-1 et seq.)</p> <p><u>Section 3: Inspections, testing by water purveyor. (Valves and Hydrants)</u> <i>Has every fire hydrant in the system been tested in the past year?</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<i>Have all the system-owned hydrants been labeled and GPS'd?</i>
<input type="checkbox"/>	<input type="checkbox"/>	<i>Are all valves ≥12" being inspected every four years?</i>
<input type="checkbox"/>	<input type="checkbox"/>	<i>Are all valves &lt;12" being inspected every eight years?</i>
<input type="checkbox"/>	<input type="checkbox"/>	<i>Have all of the valves been GPS'd?</i>
<input type="checkbox"/>	<input type="checkbox"/>	<p><u>Section 4: Development of cybersecurity system; exemptions</u> <i>Has your system updated its cybersecurity program in accordance with the 2021 WQAA amendments?</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<i>Has your system submitted your cybersecurity program assessment to NJCCIC?</i>
<input type="checkbox"/>	<input type="checkbox"/>	<p><u>Section 5: Violations; mitigation.</u> <i>Note: Unless you have otherwise been notified by the Department, this box should be checked "Yes".</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<p><u>Section 7: Asset Management plan; report.</u> <i>Has your system submitted its Capital Improvement Report to NJDEP?</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Is your system's asset management plan being implemented?</i></p> <p><i>If no, explain the nature of the non-compliance and what efforts your water system is making, as well as a timeline, for an estimated return to compliance. _____</i></p> <p>_____</p>

I, \_\_\_\_\_ am the individual required by the WQAA to certify that my system is in compliance in the period of time from January 1<sup>st</sup>, \_\_\_\_\_ to \_\_\_\_\_, \_\_\_\_\_.  
(current year) (date of signing) (current year)

I have discussed the above materials with the Licensed Operator of record for my system. I certify under penalty of law that the information provided in this document is true, accurate, and complete. I am aware that there are significant civil and criminal penalties for submitting false, inaccurate, or incomplete information, including fines and or imprisonment.

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Signature