



SUPPLEMENTAL ENVIRONMENTAL PROJECTS (SEPS)

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Prevention

WHAT IS A SEP?

An environmentally beneficial project that a respondent voluntarily agrees to perform as a condition of settling an enforcement action.

An activity that the respondent would not otherwise have been required to perform, and in which the public or the environment is the primary beneficiary.

Examples of Supplemental Environmental Projects

There are several Supplemental Environmental Projects that have been implemented, but the projects listed below are some of the more noteworthy examples of SEPs. Click on the pictures for more information on these projects:



**Waterfront South
Rain Gardens**



**Hawk Rise
Sanctuary**



**Solar Panels at
Red Bank School**



Rutgers University



Turtle Creek



Osprey Population



Heart of Camden



Phoenix Park



Bear Swamp

www.nj.gov/dep/enforcement/seps

WHO CAN SUBMIT A PROPOSED SEP?

-Municipalities

-Municipal Committees

- Environmental Commissions
- Open Space Committees

-Counties

-Non-Profit Organizations

-Agencies

-Clubs & Organization

- Boy Scouts
- Nature Clubs

SUBMITTING A PROPOSED SEP PROJECT FORM

General Rules:

Incomplete submission forms will not be considered for review.

Photos can be submitted with submission form.

Terms & Conditions:

Submitting a Proposed SEP Submission Form, grants the NJDEP permission to post your contact information on the NJDEP website.

All projects submitted using the Supplemental Environmental Data Form must be a fundable/tangible project. SEP monies cannot be used for administrative work, permit fees, engineering design costs, salaries, etc.

NJDEP will review SEP proposals and recommend changes when necessary.

NJDEP will only post those projects judged to result in direct and significant public health or environmental protection, improvement or enhancement, and that addresses the needs of the community.

NJDEP recommends projects that:

- a. Reduce the environmental impact on overburdened communities, or
- b. Enhance the Barnegat Bay, or
- c. Align with a category of the stewardship program such as environmental enhancement project or hazardous materials reduction.

Posting of a proposed SEP project is at the discretion of the Department.

Posting of a proposed SEP project **does not** guarantee that the project will be chosen by a respondent.

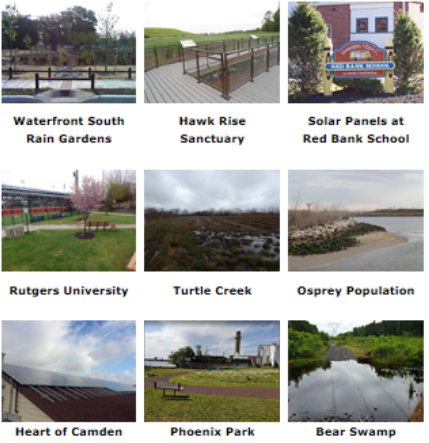
NAVIGATING THE SEP WEBPAGE — HOME PAGE

Home
About C&E
Compliance Advisories
Compliance Assistance
Data Miner
Enforcement Reports
Open Public Records Act (OPRA)
Supplemental Environmental Projects (SEPs)
Self Disclosure
Stewardship
Training
Contact Us

Supplemental Environmental Projects (SEPs)

What is a SEP?
A SEP is an environmentally beneficial project that a respondent voluntarily agrees to perform as a condition of settling an enforcement action. A SEP is an activity that the violator would not otherwise have been required to perform, and in which the public or the environment is the primary beneficiary. Since January 2010, seventy-two SEPs have been implemented in C&E.

Examples of Supplemental Environmental Projects
There are several Supplemental Environmental Projects that have been implemented, but the projects listed below are some of the more noteworthy examples of SEPs. Click on the pictures for more information on these projects:



Waterfront South Rain Gardens **Hawk Rise Sanctuary** **Solar Panels at Red Bank School**

Rutgers University **Turtle Creek** **Osprey Population**

Heart of Camden **Phoenix Park** **Bear Swamp**

Click [here](#) if you have a proposal for a SEP.

For more information on SEPs, speak to your inspector at one of our regional offices, below:

- For Bergen, Essex, Hudson, Hunterdon, Morris, Passaic, Somerset, Sussex, Union and Warren counties: [\(973\) 656-4444](tel:973-656-4444)
- For Burlington, Mercer, Middlesex, Monmouth and Ocean counties: [\(609\) 292-3187](tel:609-292-3187)
- For Atlantic, Camden, Cape May, Cumberland, Gloucester, and Salem counties: [\(856\) 614-3601](tel:856-614-3601)

More about SEPs
Click on the one of the links below to find out more details about SEPs and how SEPs are implemented in the State of New Jersey:

- [DEP's Supplemental Environmental Projects Interim Policy](#) - a one-page listing of "bullet points" highlighting the important aspects of the DEP's Policy on SEPs.
- [DEP's Full Supplemental Environmental Projects Policy](#) - a complete description of the DEP's SEP policy.

DIVISIONS AND PROGRAMS

- Air Enforcement**
 - ▶ Air
 - ▶ Diesel Enforcement
 - ▶ Local Environmental Management
- Pesticides, Waste and Underground Storage Tank Enforcement**
 - ▶ Pesticide Compliance
 - ▶ Licensing and Registration
 - ▶ Hazardous Waste
 - ▶ Solid Waste
 - ▶ Underground Storage Tanks (UST)
- Water and Land Use Enforcement**
 - ▶ Water
 - ▶ Coastal and Land Use
- Environmental Safety and Quality Assurance**
 - ▶ Release Prevention
 - ▶▶ TCPA
 - ▶▶ Discharge Prevention
 - ▶▶ Security
 - ▶ Quality Assurance
 - ▶ Pollution Prevention and Right to Know
 - ▶▶ Pollution Prevention
 - ▶▶ Right to Know

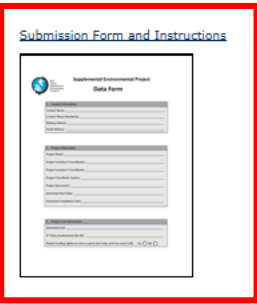
Click thumbnails to view example of completed SEPs

Click here to submit a proposed project

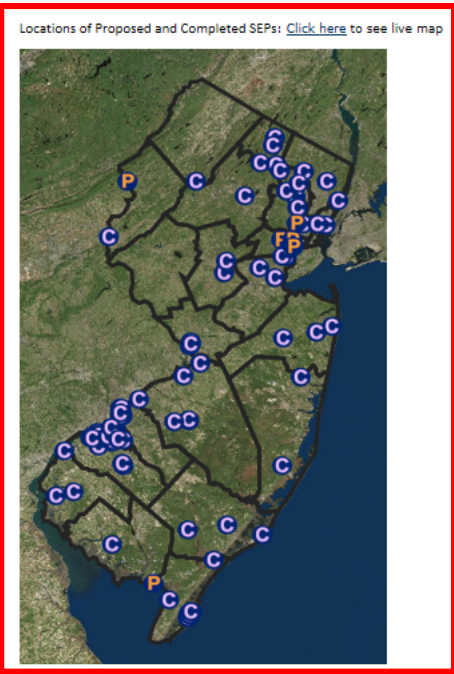
Click here to view SEPs Interim Policy

NAVIGATING THE SEP WEBPAGE — PROPOSED PROJECTS PAGE

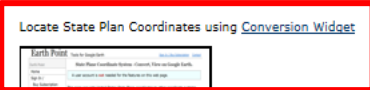
The screenshot shows the top navigation area of the NJ State Plan website. On the left is a vertical menu with items like Home, About C&E, Compliance Advisories, etc. The main content area is titled "Supplemental Environmental Projects (SEPs) - Proposal Submissions" and includes a definition of SEPs and a link to "Submission Form and Instructions". On the right is a "DIVISIONS AND PROGRAMS" menu with categories such as Air Enforcement, Pesticides, Waste and Underground Storage Tank Enforcement, Water and Land Use Enforcement, and Environmental Safety and Quality Assurance.



Instructions and submission forms for proposed SEPs



Click link or thumbnail to view live map of completed and accepted proposed projects



Use this conversion widget to convert Latitude/Longitude coordinates into NJ State Plane coordinates

PROPOSED SEP DATA FORM & INSTRUCTIONS PAGE

Completed forms should be emailed to SEP@dep.nj.gov

Instructions for Submitting Online SEP Data Form


How to Submit Data Form:

1. Complete fillable PDF in its entirety. Incomplete data forms will not be considered for review.
2. Save PDF as 'Contact Name_Project Name_Date of Submission'.
 - Example: Bob Smith_Grenloch Solar Panels_09-25-2015
3. If SEP Data Form has attached pictures, save pictures as .png and name 'Contact Name_Project Name_Picture #'.
 - Example: Bob Smith_Grenloch Solar Panels_Picture1
4. Attach SEP Data Form and associated pictures to email and send to SEP@dep.nj.gov.
5. A confirmation email will be sent out acknowledging your project form has been received.

Terms and Conditions:

1. By submitting your SEP Data Form to the NJDEP, you hereby grant the NJDEP permission to post your contact information on the NJDEP website.
2. All projects submitted using the Supplemental Environmental Data Form must be a fundable/tangible project. SEP monies cannot be used for administrative work, permit fees, engineering design costs, salaries, etc.
3. The NJDEP cannot accept incomplete data forms for projects.
4. NJDEP will review SEP proposals and recommend changes when necessary.
5. NJDEP will only post those projects judged to result in direct and significant public health or environmental protection, improvement or enhancement, and that addresses the needs of the community.
6. NJDEP recommends projects that:
 - a. Reduce the environmental impact on overburdened communities, or
 - b. Enhance the Barnegat Bay, or
 - c. Align with a category of the stewardship program such as environmental enhancement project or hazardous materials reduction.
7. Posting of a proposed SEP project is at the discretion of the Department.
8. The posting of a proposed SEP project does not guarantee that the project will be chosen by a respondent.

Helpful Tools:

1. [Click here](#) to review the NJDEP SEP policy.
2. For a map of example completed projects go to [NJDEP Completed SEPs Map](#).
3. To convert latitude and longitude to NJ State Plane coordinates click the conversion widget provided .
4. An example SEP Data Form can be found on the NJDEP Compliance and Enforcement webpage under the Supplemental Environmental Projects tab. This form provides an example of an acceptable SEP project submission ([Will add hyperlink to example form when it is available online](#)).
5. For a list of the 21 NJDEP stewardship categories, [click here](#).

Contact:

Questions regarding the supplemental environmental projects (SEPs) program can be emailed to SEP@dep.nj.gov or call Devin Walker at (609) 984-0799.



Supplemental Environmental Project Data Form

*All fields are required fields

1. Contact Information

Contact Name: _____
Contact Phone Number(s): _____
Contact's Organization: _____
Mailing Address: _____
Email Address: _____

2. Project Information

Project Name: _____
Project Location NJ State Plane X Coordinates (US Feet): _____
Project Location NJ State Plane Y Coordinates (US Feet): _____
[Link to NJ state plane conversion widget](#)
Project Sponsor(s), if different from Contact's Organization:

Estimated Start Date: _____
Estimated Completion Date: _____

3. Project Cost Information

Estimated Cost: _____
3rd Party contributing to project funds, if different than contact organization or project sponsor (list all): _____

4. Project Details

Description: _____

Means of Verification: _____

Environmental Benefit: _____

Pictures attached (Y/N): _____

SEP MAP

Accepted projects are posted to NJDEP SEP Map

The map:

Shows locations **C**ompleted and **P**roposed Projects throughout NJ.

Allows you to see which projects were completed or are proposed in each county, municipality and watershed.

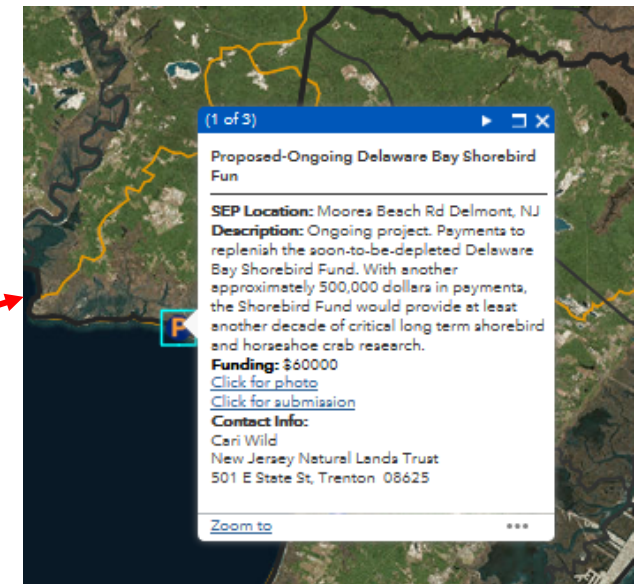
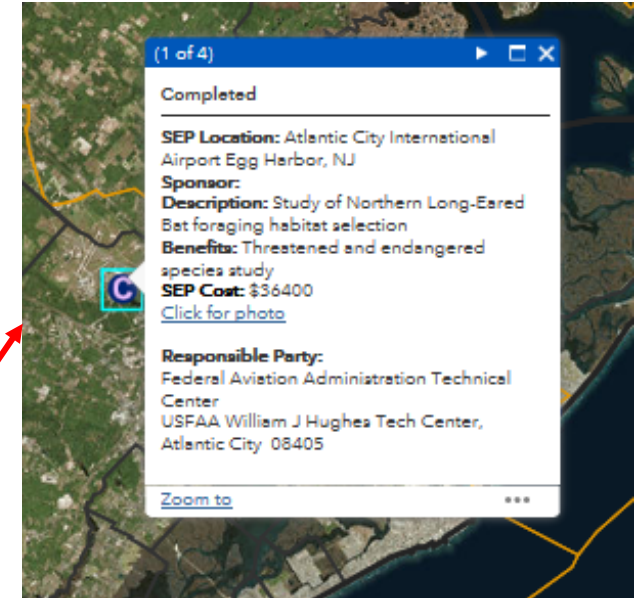
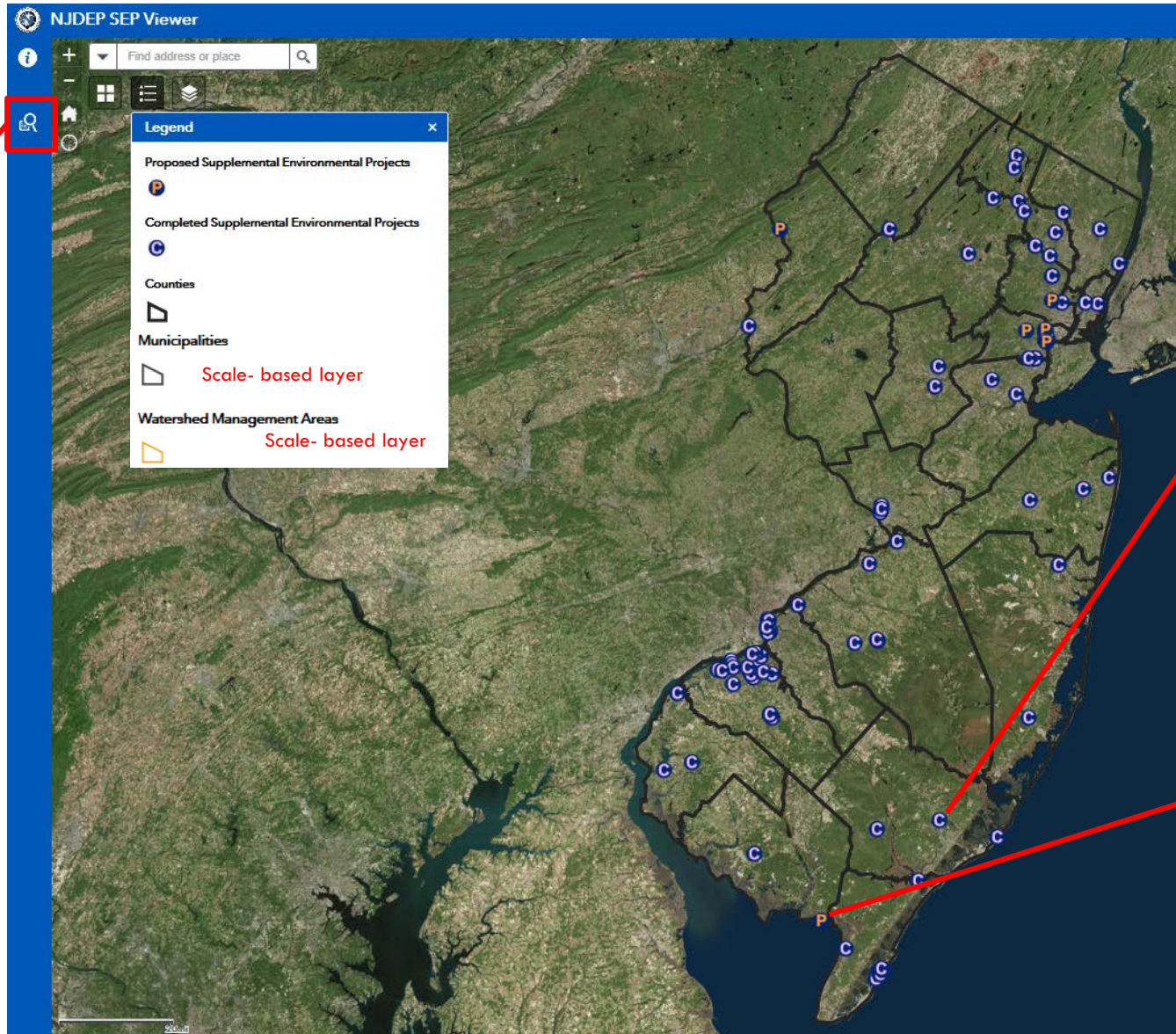
Provides pop-up windows containing all information related to the completed or proposed project.

Searchable by project name

SEP MAP

Detailed Pop-Up Windows

Search feature



Questions?

Contact:

Devin Walker

SEP@dep.nj.gov

609-984-0799