

REQUEST FOR PROPOSAL

PROJECT: Phase II Roof Replacement and Roof Unit HVAC Replacement

PROJECT #: FD036/FD037

LOCATION: 3700 Technology Drive

OWNER: NEW JERSEY, DEPARTMENT OF MILITARY AFFAIRS

EST. COST: \$710,000.00

Sealed proposals will be received in the New Jersey Department of Military Affairs (NJDMA), Business Management Bureau, Contract Administration Office by e-mail only until **2:00 PM on Thursday September 10, 2026**. No proposal will be accepted thereafter.

Please email Bid Proposals and Technical Packages no larger than 15MB in PDF format to Bids@DMA.nj.gov by **2:00 PM on Thursday September 10, 2026**. Please indicate the Project Number in the Subject Line of the email. Once your proposal has been received via email you will receive an email confirming your bid submission.

DMA is soliciting bid proposals for the following prime contract. Bidders must be prequalified in the following classification pursuant to N.J.S.A. 52-35-3 by the Department of Treasury, Division of Property Management and Construction (DPMC). Bidders are required to submit a copy of the DPMC prequalified classification with their bid. The following classification is required:

P001 - Architecture

Current proof must be on file in DPMC and/or submitted to this office not later than TIME SCHEDULED FOR BID OPENING. Failure to do so may result in the disqualification of the bidder.

Bidders are required to submit a copy of proof of registration with the NJSTART program. Information regarding NJSTART may be obtained at the following web site: WWW.NJSTART.GOV

Contract Documents may be obtained by emailing Deborah Soto (Deborah.Soto@DMA.nj.gov) Business Management Bureau's Office. No bidder may withdraw his bid within ninety (90) calendar days after the actual date of the opening thereof.

Attention of bidders is particularly called to the requirements as to condition of employment to be observed and minimum wage rates to be paid under the contract.

Bidders are required to comply with the requirements of P.L. 1975, C.127 Affirmative Action Program, and P.L. 1945, C.169 Law Against Discrimination.

A **MANDATORY PRE-PROPOSAL MEETING** will be held on **Tuesday August 18, 2026 at 02:00pm**. All interested offerors planning to attend **MUST** pre register by e-mailing bids@dma.nj.gov with your First Name, Last Name, Firm, and Telephone Number. All pre-registered individuals will meet at the Fort Dix Welcome Center on the above date located at 2270 Fort Dix Rd, Pemberton, NJ 08068 at **01:30pm** in order to get a temporary visitor pass before proceeding to Bldg 3601. Refer to section 1 Request for Proposal for Fort Dix access identification requirements that must be brought to the welcome center on the date of the pre-proposal meeting. Questions related to this ad should be directed to Ms. Debbie Soto at 609-530-7115, Business Management Bureau, between the hours of 8:00 AM and 4:00 PM Monday thru Thursday.

MICHAEL RHODES
Contracting Officer
Department of Military Affairs