



Department of Military Affairs

X Appointment Opportunity ___ Promotional Opportunity

The New Jersey Department of Military Affairs invites you to apply for the following position:

JOB POSTING #	001-26	ISSUE DATE:	1/12/2026	CLOSING DATE:	Open Until Filled
TITLE:	Youth Worker			WORK WEEK:	
LOCATION:	Youth Challenge Academy NJ National Guard Training Center 100 Camp Drive Sea Girt, NJ 08750	RANGE:	H12	SALARY:	\$39,919.57- \$55,790.17
		CLASS OF SERVICE:	Classified Competitive		
		UNIT SCOPE:	E110		
		WORK SCHEDULE:	TBD		
THIS POSTING IS <u>ONLY</u> OPEN TO THE FOLLOWING:					
___ Current Department of Military Affairs employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions		___ State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions		<u>X</u> Interested individuals who meet the stated requirements	
JOB DESCRIPTION					
DEFINITION:	<p>Under the direction of a Youth Worker Supervisor, or other supervisor at the NJ Youth Challenge Academy, a Youth Worker supports the redirection of teenage youth that have volunteered for enrollment in the program. Youth Workers support the daily Training Schedule, supervise and monitor the Cadet activities and are responsible for instructing Cadets on basic living skills, social skills, and military standards. In addition, this position is responsible for but not limited to:</p> <ul style="list-style-type: none"> the oversight and instruction of teenage youth (cadets) in the area of personal hygiene, clothing care, housekeeping and social amenities; enforcement of NJ Youth Challenge Academy (NJYCA) policies, rules and regulations; and, submission of verbal and written reports, including a chronological narrative record of contacts with students; providing for physical needs and security of cadets in the areas of food, clothing and general health; assign specific tasks designed to provide the cadet with information and skills necessary to successfully achieve their goals; reviewing with cadets their progress and other goals and adjust specific objectives and task assignments as needed; provide small group service to cadets; consult with other team members and others to make recommendations to NJYCA management regarding cadet issues; and confront, discipline and counsel students as needed.; overseeing cadets to assure experiential/recreation programs, service to community programs and off site work projects in communities and at military/NJNG facilities are completed in accordance with NJYCA policies and procedures; providing counseling and guidance, present a positive image, and act as a role model for cadets at all times; does other related work. <p>Other: ▪ A flex work schedule that includes days, evenings, weekends and holiday hours may be necessary. ▪ Knowledge of military structure and procedures preferred. ▪ Knowledge of methods of instruction, counseling and training cadets in a military, educational, and correctional setting preferred. ▪ Knowledge of methods of relating, reflecting, understanding, and accepting teenage youth and being able to gain their confidence and cooperation is preferred.</p>				
NOTE:	<p>The examples of work for this title are for illustrative purposes only. Job specifications for this position can be found using this link: https://info.csc.state.nj.us/TitleList/TitleSearch.aspx. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.</p>				
REQUIREMENTS					
EDUCATION & EXPERIENCE:	<p>One (1) year of experience in the direct care and/or training of children with social, emotional, psychological and/or behavioral problems in a residential or community centered program.</p> <p>NOTE: Thirty (30) semester credit hours from an accredited college, which shall have included at least twelve (12) semester credit hours in the behavioral sciences may be substituted for one (1) year of experience.</p> <p>NOTE: Applicants who possess the twelve (12) specific credits in the behavioral sciences may substitute additional experience for the remaining education.</p>				

LICENSE / CERTIFICATION:	<p>Appointee will be required to possess a driver's license valid in the State of New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.</p> <p>NOTE: Appointee will be required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicle being operated only if it is necessary to perform the essential duties of the position.</p>
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SPECIAL NOTICES

RESUME NOTE:	Eligibility determinations will be based upon information presented on the resume and application only. Applicants who possess a degree from a college or university outside the United States must provide an evaluation of one's transcripts from a recognized evaluation service at the time of submission by the above closing date. Failure to do so may result in your ineligibility.
PUBLIC SERVICE LOAN FORGIVENESS:	As a prospective employee of the State of New Jersey, you may be eligible for federal loan forgiveness programs and state repayment assistance programs. For more information, please visit the U.S Department of Education's website at https://StudentAid.gov/PSLF
VETERANS PREFERENCE:	Are you a veteran? If so, proof of your NJ Veterans Preference is required at application. Please provide a copy of your New Jersey Civil Service Commission NOTIFICATION OF VETERANS STATUS along with your cover letter and resume. For information on how to apply for Veterans Preference in the State of NJ, please visit the NJ Department of Veterans Affairs website at: https://www.nj.gov/dva/veterans/services/civil-service-preference/
SAME APPLICANTS	If you are applying under the NJ "SAME" program, your supporting documentation (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, visit their website at: https://nj.gov/csc/same/overview/index.shtml , email: CSC-SAME@csc.nj.gov , or call CSC at (609) 292-4144, option 3
RESIDENCY:	Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.
DRUG SCREENING:	If you are a candidate for a position that involves direct client care with the Department of Military Affairs, you may be subject to pre and/or post-employment drug testing/ screening. The cost of any pre-employment testing will be at your expense. Candidates with a positive drug test result or those who refuse to be tested and/or cooperate with the testing requirement will not be hired. You will be advised if the position for which you're being considered requires drug testing and how to proceed with the testing.
INFLUENZA VACCINATION:	NJ State Law (N.J.S.A. 26:2H-18.79) requires <u>ALL</u> health care facility employees to have the influenza vaccination annually.
AVAILABLE BENEFITS:	<p>As a NJ State Department, DMA provides a comprehensive list of benefits to the employees. The benefits include, but are not limited to, the following:</p> <ul style="list-style-type: none"> • Alternate Work Week* • Telework* • Deferred Compensation • Health and Life Insurance with Partial Vision Reimbursement • Public Service Loan Forgiveness (PSLF) • Flexible and/or Health Spending Accounts (FSA) & (HSA) • Benefit Leave Time* <i>Varies depending on years of service</i> • NJ Pension Plan (NJ Public Employees' Retirement System - PERS) • Public Service Loan Forgiveness (PSLF) • Flexible and/or Health Spending Accounts (FSA) & (HSA) • Paid Time Off • 13 State Holidays <p style="text-align: right;">* Pursuant to Department's Policy, Procedures, and/or guidelines</p>

FILING INSTRUCTIONS

Submit application for employment, cover letter, resume, and other supporting documentation as a **single PDF** document, saving the file by your **Last Name, First Name**, to:

CareersCentral@dma.nj.gov or by U.S Mail: ATTN:

HRD-DMA, P.O. Box 340

Trenton, NJ 08625-0340

Fax Number: (609) 530-7192

Be sure to include the **Job Posting #** in the subject line of your email or cover letter
Application forms may be obtained from the Human Resources website at: <https://www.nj.gov/dma/admin/assets/documents/employment-application.pdf> or you may request via the email address provided.