



## State of New Jersey

DEPARTMENT OF BANKING AND INSURANCE

OFFICE OF THE COMMISSIONER

PO Box 325

TRENTON, NJ 08625-0325

TEL (609) 633-7667

PHIL MURPHY  
*Governor*

MARLENE CARIDE  
*Commissioner*

SHEILA OLIVER  
*Lt. Governor*

### BULLETIN NO. 20-32

**TO: ALL INSURANCE PRODUCER AND PUBLIC ADJUSTER LICENSE CANDIDATES REQUIRED TO TAKE AN EXAMINATION, INSURANCE EDUCATION SCHOOLS, INSURERS AND OTHER INTERESTED PARTIES**

**FROM: MARLENE CARIDE, COMMISSIONER**

**RE: REMOTE TESTING OPTION FOR INSURANCE PRODUCER AND PUBLIC ADJUSTER LICENSE CANDIDATES**

The purpose of this bulletin is to provide notice to applicants for licensure as insurance producers or public adjusters that they will have the option of taking the appropriate licensing examination either remotely or in-person.

A person applying to be licensed as a public adjuster who is not so licensed in any other state and a person applying to be licensed as a resident insurance producer are required pursuant to N.J.S.A. 17:22B-7 and N.J.S.A. 17:22A-31 to pass an examination in order to be licensed. The examinations have been administered in person at one of the ten locations of the examination vendor under contract with the Department of Banking and Insurance ("Department"), PSI Services LLC ("PSI"). PSI will provide license candidates with the option to take producer license and public adjuster license examinations remotely or in person commencing on September 16, 2020.

In-person and remote examinations may be scheduled by candidates beginning on September 15, 2020 through PSI's new scheduling website at <https://www.psiexams.com/njin>. Due to system updates, PSI's scheduling website will not be functioning on September 14, 2020. Candidates for licensure as producers or public adjusters may schedule in-person exams using the old platform before September 14, 2020. Candidates for licensure will use the new test scheduling platform for scheduling remote and in-person licensing examinations beginning September 15, 2020.

The Department will continue to partner with PSI to ensure the integrity and security of the examination process as it expands into remote testing. To schedule a PSI remote examination, the license applicant's desktop computer or laptop must have a webcam, a microphone, and an internet connection compatible with PSI's technology requirements. The license applicant's devices may also be tested for technology compatibility during scheduling of the remote test. In

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addition, the location where the license examination will be taken must be a private area that is free from disruptions and otherwise suitable for remote testing. If the license applicant's devices and/or internet connection do not meet PSI's technology requirements, or if the license examinee's location is not suitable for remote testing, the license examinee will need to schedule an in-person license examination at one of PSI's testing centers. The Department asks applicants to take their examination at their scheduled time or reschedule the examination as soon as possible to allow others to be able to fill that vacant examination seat.

Please note that this bulletin does not constitute a statutory or regulatory exemption from licensure.

09/11/2020  
Date



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Marlene Caride  
Commissioner

Jd insurance remote exam/Bulletins