



## State of New Jersey

DEPARTMENT OF BANKING AND INSURANCE

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### BULLETIN NO. 20-33

**TO: ALL NEW JERSEY PROSPECTIVE REAL ESTATE BROKERS, BROKER-SALESPERSONS, SALESPERSONS, REAL ESTATE SCHOOL INSTRUCTORS, REAL ESTATE EDUCATION SCHOOLS, AND OTHER INTERESTED PARTIES**

**FROM: MARLENE CARIDE, COMMISSIONER**

**RE: REMOTE TESTING FOR PROSPECTIVE REAL ESTATE LICENSEES**

The purpose of this bulletin is to provide notice to applicants for licensure that they will have the option of taking the appropriate licensing examination remotely. Applicants may also continue to take the examinations in person, as they have been doing. September 22, 2020 is the first day that applicants will be able to take the test remotely. September 21, 2020 is the first day to register for the remote exam.

Pursuant to N.J.S.A. 45:15-10, applicants for licensure as a real estate broker, broker-salesperson, salesperson,<sup>1</sup> and real estate school instructor are required to pass a license examination. The examinations have been administered in person at one of the ten locations of the examination vendor under contract with the Department of Banking and Insurance ("Department"), PSI Services LLC ("PSI"). PSI will provide license candidates with both options starting September 21, 2020. Applicants who wish to schedule an in-person exam can use PSI's existing website through September 19, 2020.

In-person and remote examinations may be scheduled by candidates beginning on September 21, 2020 through PSI's new scheduling website at <https://www.psiexams.com/njre>. Due to system updates, PSI's scheduling website will not be functioning on September 20, 2020. Candidates for licensure may schedule in person exams using the old platform before September 20, 2020. Candidates for licensure will use the new test scheduling platform for scheduling remote and in-person licensing examinations beginning September 21, 2020.

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<sup>1</sup> Salespersons includes salespersons who are employed or contracted with a real estate referral company. N.J.S.A. 45:15-9.

The Department will continue to partner with PSI to ensure the integrity and security of the examination process as it expands into remote testing. To schedule a PSI remote examination, the license applicant must have a desktop computer or laptop with a webcam, a microphone, and an internet connection compatible with PSI's technology requirements. The license applicant's devices may also be tested for technology compatibility during scheduling of the remote test. In addition, the location where the license examination will be taken must be a private area that is free from disruptions and otherwise suitable for remote testing. If the license applicant's devices and/or internet connection do not meet PSI's technology requirements, or if the license examinee's location is not suitable for remote testing, the license examinee will need to schedule an in-person license examination at one of PSI's testing centers. The Department asks applicants to take their examination at their scheduled time or reschedule the examination as soon as possible to allow others to be able to fill that vacant examination seat.

Please note that this bulletin does not constitute a statutory or regulatory exemption from licensure.



09/18/2020  
Date

Marlene Caride  
Commissioner

Jd RE remote exam bulletin/bulletins