



## State of New Jersey

DEPARTMENT OF BANKING AND INSURANCE  
SMALL EMPLOYER HEALTH BENEFITS PROGRAM  
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### ADVISORY BULLETIN 13-SEH-01

December 2, 2013

To: SEH Program Member Carriers that Issue Coverage  
SEH Program Interested Parties

From: Ellen DeRosa  
Executive Director

**Re: Application for a Small Group Health Benefits Policy  
New Jersey Employer Certification**

As required by N.J.A.C. 11:21-6 carriers offering small employer health benefits plans must use the standard Application for a Small Group Health Benefits Policy and the New Jersey Employer Certification form. Both of these forms have been updated for use with plans with effective dates of January 1, 2014 and later. Please note that the revised definitions of small employer and eligible employee are mandated by Federal law, Public Law 111-148, as amended Public Law 111-152.

Updates to the Application for Small Group Health Benefits Policy include:

- New option for the employer to request contract information electronically or by hard copy;
- New option for the employer to request coverage for employees and dependents excluding spouses of employees; and a
- Revised maximum waiting period of 90 days.

Updates to the New Jersey Employer Certification include:

- Revised definition of small employer;
- Revised definition of eligible employee; and a
- New question to gather information necessary to determine the application of federal law.

The updated forms are available on the SEH Board's website at [www.state.nj.us/dobi/division\\_insurance/ihcseh/sehforms.html](http://www.state.nj.us/dobi/division_insurance/ihcseh/sehforms.html).

If you have any questions please send them by email to [ellen.derosa@dobi.state.nj.us](mailto:ellen.derosa@dobi.state.nj.us).

Visit us on the Web at [dobi.nj.gov/reform.htm](http://dobi.nj.gov/reform.htm)

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