

**MINUTES OF THE MEETING OF THE
NEW JERSEY SMALL EMPLOYER HEALTH BENEFITS PROGRAM BOARD
AT THE OFFICES OF THE
NEW JERSEY DEPARTMENT OF BANKING AND INSURANCE
TRENTON, NEW JERSEY
November 7, 2007**

Members participating: Tom Collins (*by phone*); Gary Cupo (*by phone*); Darrel Farkus (United – *by phone*); John Foley (CIGNA – *by phone*); Jack Kalosy (HealthNet – *by phone*); Margaret Koller (*by phone*); Ulysses Lee (Guardian – *by phone*); William Manning (Aetna – *by phone*); Gale Simon (DOBI); Tony Taliaferro (AmeriHealth – *by phone*); Mike Torrese (Horizon – *by phone*); Joseph Tricarico (DHSS – *by phone*).

Others participating: Ellen DeRosa, Executive Director; Rosaria Lenox, CPA, Program Accountant; DAG Vicki Mangiaracina (DLPS).

I. Call to Order

E. DeRosa called the meeting to order at 10:05 A.M. She announced that notice of the meeting had been published in two newspapers and posted at the Department of Banking and Insurance (“DOBI”), the DOBI website, and the Office of the Secretary of State in accordance with the Open Public Meetings Act. E. DeRosa took roll call. A quorum was present. She asked Directors to identify themselves when speaking because most Board members were participating by telephone.

II. Public Comments

E. DeRosa invited public comments. None were offered.

III. Minutes – September 19, 2007

M. Torrese offered a motion to approve the minutes of the Open Session of the September 19, 2007 Board meeting, without amendments. T. Collins seconded the motion. The Board voted by roll call in favor of the motion, with J. Tricarico abstaining.

IV. Staff Report

Expense Report – November

R. Lenox presented the expense report for November 2007; expenses totaled \$3994.44.

M. Torrese offered a motion to approve the payment of the expense specified on the November 2007 expense report. M. Koller seconded the motion. The Board voted unanimously by roll call in favor of the motion.

Financial Statements

R. Lenox reported on the SEH Program's quarterly financial statements ending September 30, 2007 (1Q08). She reported that refunds to carriers have been released for assessments made through 1999, but further refunds await completion of the administrative audits for fiscal years 2000 through 2007.

G. Cupo suggested exploring whether ING online account options may present better interest rate opportunities than those the SEH accounts are currently receiving.

V. Report of the Finance and Audit Committee

R. Lenox reported that, following discussions, the Finance & Audit Committee accepted staff recommendations to transfer \$50,000 from the SEH Board's Wachovia account to the Department for staff salaries and benefits. She stated that, along with monthly reimbursements from the IHC Program, the \$50,000 transfer should satisfy the SEH Program's obligation for these costs through January 2008.

T. Collins made a motion to approve the transfer of \$50,000 from Wachovia to the Department of Banking and Insurance for the purposes recommended. W. Manning seconded the motion, and the Board voted by roll call unanimously to approve the motion.
[Note: D. Farkus was unavailable for this vote because of technical complications.]

VI. Public Comments

Another opportunity was presented for public comments. None were offered.

VII. Executive Session

E. DeRosa announced that the Board would need to move into Executive Session to discuss executive session minutes, and certain vendor contracting issues, and stated that she did not anticipate the Board would engage in any additional action upon its return to open public session.

M. Torrese made a motion to move the Board meeting into Executive Session. T. Collins seconded the motion, and the Board voted by roll call unanimously in favor of moving into Executive Session.

[Executive session from 10:20 A.M. through 10:23 A.M.]

VIII. Close of Meeting

T. Collins offered a motion to adjourn the Board meeting. M. Torrese seconded the motion, and the Board voted unanimously by roll call in favor of the motion.

[The meeting adjourned at 10:25 A.M.]