

**FINAL**  
**MINUTES OF THE OPEN SESSION MEETING OF THE**  
**NEW JERSEY SMALL EMPLOYER HEALTH BENEFITS PROGRAM BOARD**  
**AT THE OFFICES OF THE**  
**NEW JERSEY DEPARTMENT OF BANKING AND INSURANCE**  
**TRENTON, NEW JERSEY**  
**January 21, 2015**

**Members participating:** Herbert Ames; Charles Cerniglia (Oxford); Gary Cupo; Patrick Gillespie (Cigna); Dana Kelly (Horizon); Margaret Koller; Thomas Pownall (Aetna Health Inc.); Gale Simon (DOBI); Christine Stearns; Tony Taliaferro (AmeriHealth); Dutch Vanderhoof.

**Others participating:** Ellen DeRosa, Executive Director; Chanell McDevitt, Deputy Executive Director.

**I. Call to Order**

E. DeRosa called the meeting to order at 10:02 A.M. She announced that notice of the meeting was provided to two newspapers and the State House Press Corps, and posted at the Department of Banking and Insurance (“DOBI”), the DOBI website, and the Office of the Secretary of State in accordance with the Open Public Meetings Act. Following a roll call, she determined there was a quorum present, and stated that all votes would be by roll call because many of the Board members were participating by phone.

**II. Public Comment**

There were no public comments.

**III. Minutes – December 17, 2014**

**M. Koller made a motion, seconded by D. Vanderhoof, to approve the minutes of December 17, 2014. By roll call vote, the motion carried, with D. Kelly abstaining.**

**IV. Staff Report**

*Expense Report*

E. DeRosa presented the January expenses, totaling \$1226.18, primarily for audit costs related to the audit of the SEH Program for fiscal year 2014, but also for the costs of publishing legal notice of the Board’s 2015 meeting schedule in one of the two newspapers. E. DeRosa requested that the Board approve the transfer of \$1,200 from the Well Fargo Money Market account to the checking account to pay the operating expenses. In addition, E. DeRosa requested that the Board approve transfer of \$50,000 from its Wells Fargo Money Market account to Treasury to pay salaries.

**T. Pownall made a motion, seconded by G. Simon, to approve the January expense report, the transfer of \$1,200 from the Board’s Wells Fargo Money Market account to the Board’s checking account with Wells Fargo to pay the approved expenses, and the transfer of**

**\$50,000 from the Board's Wells Fargo Money Market account to Treasury for the payment of staff salaries. By roll call vote, the motion carried.**

**V. Public Comment**

There were no public comments.

**VI. Close of Meeting**

**D. Vanderhoof made a motion, seconded by P. Gillespie, to adjourn the meeting. By roll call vote, the motion carried.**

*[The meeting adjourned at 10:10 A.M.]*