

FINAL
MINUTES OF THE OPEN SESSION MEETING OF THE
NEW JERSEY SMALL EMPLOYER HEALTH BENEFITS PROGRAM BOARD
AT THE OFFICES OF THE
NEW JERSEY DEPARTMENT OF BANKING AND INSURANCE
TRENTON, NEW JERSEY
February 17, 2016

Members participating: Herbert Ames; Mary Beaumont; Gary Cupo; Patrick Gillespie (Cigna); Margaret Koller; Lisa Levine (United/Oxford); Mathew Malat; Brendan Peppard (DOBI); Nicholas Peterson (Horizon); Thomas Pownall (Aetna Health Inc.); Tony Taliaferro (AmeriHealth); Dutch Vanderhoof.

Others participating: Ellen DeRosa, Executive Director; Chanell McDevitt, Deputy Executive Director; Rosaria Lenox, Program Accountant; Ryan Schaffer, Deputy Attorney General.

I. Call to Order

E. DeRosa called the meeting to order at 10:03 A.M. She announced that notice of the meeting was provided to three newspapers of general circulation and the State House Press Corps, and posted at the Department of Banking and Insurance (“DOBI”), on the DOBI website, and at the Office of the Secretary of State in accordance with the Open Public Meetings Act. Following a roll call, she determined there was a quorum present, and stated that all votes would be by roll call because some of the Board members were participating by phone.

II. Public Comment

There were no public comments.

III. Minutes – January 20, 2016

D. Vanderhoof made a motion, seconded by M. Malat, to approve the minutes of January 20, 2016. By roll call, the motion carried.

IV. Staff Report

Expense Report – January

R. Lenox presented the February expenses, totaling \$3,286.10, primarily for audit expenses for the FY2015, but also for expenses related to her license and continuing education requirements. She noted that the Board would need to approve the transfer of \$3,300 from the Money Market fund to the checking account to pay the expenses.

M. Beaumont made a motion, seconded by B. Peppard, to approve the February expense report and the transfer of \$3,300 from the Board’s Wells Fargo Money Market account to its Wells Fargo Checking account in order to pay the expenses. By roll call vote, the motion carried.

V. Public Comment

There were no public comments.

VI. Close of Meeting

M. Koller made a motion, seconded by D. Vanderhoof, to adjourn the meeting. By roll call vote, the motion carried.

[The meeting adjourned at 10:08 A.M.]