

FINAL
MINUTES OF THE MEETING OF THE
NEW JERSEY SMALL EMPLOYER HEALTH BENEFITS PROGRAM BOARD
AT THE OFFICES OF THE
NEW JERSEY DEPARTMENT OF BANKING AND INSURANCE
TRENTON, NEW JERSEY
September 20, 2018

Members participating: Herb Ames; Natalie Bernardi (Cigna – *joining at 10:15*); Gary Cupo; Philip Gennace (DOBI); Margaret Koller; Ulysses Lee (Oxford); Thomas Pownall (Aetna); Tony Taliaferro (AmeriHealth).

Others participating: Ellen DeRosa, Executive Director; Chanell McDevitt, Deputy Executive Director; Christine Machnowsky, Deputy Executive Director; Jeffrey Posta, Deputy Attorney General.

I. Call to Order

E. DeRosa called the meeting to order at 10:10 A.M. She announced that notice of the meeting was provided to three newspapers of general circulation and the State House Press Corps, and posted at the Department of Banking and Insurance (“DOBI”), on the DOBI website, and at the Office of the Secretary of State in accordance with the Open Public Meetings Act. Following a roll call, she determined there was a quorum present, and stated that all votes would be by roll call because some of the Board members were participating by phone.

II. Public Comments

No members of the public were present at the meeting.

III. Minutes of August 15, 2018

T. Pownall made a motion, seconded by H. Ames, to approve the minutes of the meeting of August 15, 2018, without change. By roll call vote, the motion carried.

IV. Finance & Audit Committee (FAC) Report

E. DeRosa stated that the FAC met to review the Management’s Discussion and Analysis (MDA) for the year ended June 30, 2018, and the year-end financial statements for fiscal year 2018, including the comparison of the budget to actual expenditures. Of note:

- the Program audit for fiscal year 2017 was completed, and an unqualified opinion was issued in February 2018
- total budgeted expenses were favorable to actual expenses for FY 2018 by nearly \$84,000, for multiple reasons related to fringe, salaries, and legal services, among several other things.

In addition to the MDA, Board members received the Statement of Net Assets, Statement of Changes in Net Assets, Statement of Cash Flows, and Comparison of Budget and Actual Expenditures.

E. DeRosa stated that the FAC had raised no concerns with the materials presented.

V. Election of Officers, and Reconstitution of Committees

E. DeRosa stated that the September meeting is the Board's annual meeting during which it elects its Chair, and Vice Chair, and re-constitutes its committees.

Chair, Vice Chair

Upon ascertaining T. Taliaferro's willingness to continue as Chair, and determining no other nominations were forthcoming:

T. Pownall made a motion, seconded by U. Lee, to nominate and elect T. Taliaferro as Chair of the SEH Board. By roll call vote, the motion carried.

Upon ascertaining M. Koller's willingness to continue as Vice Chair, and determining no other nominations were forthcoming:

T. Taliaferro made a motion, seconded by T. Pownall, to nominate and elect M. Koller as Vice Chair of the SEH Board. By roll call vote, the motion carried.

Standing Committees

Legal Committee

E. DeRosa stated that the current composition of the Legal Committee is as follows:

- Aetna
- AmeriHealth
- Horizon
- DOBI

Upon questioning, it was explained that, because Board membership has declined during calendar year 2018, the current committees should have no more than four Board members participating. T. Pownall indicated a willingness to remove Aetna from the Legal Committee if another member was interested in participating; however, other Board members declined the offer.

U. Lee made a motion, seconded by G. Cupo, to reconstitute the Legal Committee with its current slate of participants. By roll call vote, the motion carried.

Finance & Audit Committee (FAC)

E. DeRosa stated that the current composition of the FAC is as follows:

- AmeriHealth
- Horizon
- UnitedHealthCare
- Herbert Ames
- DOBI

DOBI offered to step down from the FAC until such time as the FAC may be in a position to accept a larger participation from Board members.

T. Taliaferro made a motion, seconded by M. Koller, to reconstitute the FAC with the following Board members: AmeriHealth, Horizon, UnitedHealthCare, Herbert Ames. By roll call vote, the motion carried.

Marketing Committee

E. DeRosa stated that the current composition of the Marketing Committee is as follows:

- Gary Cupo
- Horizon
- Margaret Koller
- UnitedHealthCare

P. Gennace made a motion, seconded by N. Bernardi, to reconstitute the Marketing Committee with its current slate of participants. By roll call vote, the motion carried.

VI. Small Employer Representatives

E. DeRosa reminded Board members that there are currently two vacant seats for small employer representatives, and that staff is seeking nominations from SEH Board members to fill these seats, preferably no later than September 24.

VII. Public Comments

There were no public comments.

VIII. Close of Meeting

G. Cupo made a motion, seconded by P. Gennace, to close the meeting. By roll call vote, the motion carried.

[The meeting adjourned at 10:25 A.M.]