

**MINUTES OF THE MEETING OF THE  
NEW JERSEY SMALL EMPLOYER HEALTH BENEFITS PROGRAM BOARD  
HELD TELEPHONICALLY PURSUANT TO EXECUTIVE ORDER 103 (MURPHY)  
January 15, 2025**

**Members Present:**

Kelly Fernandez  
Gary Cupo  
Phil Gennace  
Staci Grant  
Kathy Hempstead  
Amirah Hussain  
Chuck Cerniglia  
Margaret Koller  
Taylor Kopelan  
Adam Young

**Others:**

Jeffrey Posta (DAG)  
Jessica Lugo (DAG)  
Michael Fahncke (DOBI)  
Ava Rimal (DOBI)  
Meredith Harmison (DOBI)

**I. Call to Order**

M. Koller called the meeting to order at 10:02 A.M.

**II. Public Comments**

A. Pierre Jacques asked when the enrollment data and the medical loss ratio report for the small group market will be uploaded to the Department's website.

P. Gennace responded that the enrollment data report has been completed and will be posted in a few days to the Department's website. P. Gennace stated that the loss ratio reports are close to being finalized and that he expects to present the loss ratio report at the next meeting and it will be posted to the Department's website shortly thereafter.

M. Koller proposed that the Board create a standing item on the agenda for discussing the enrollment and loss reports.

**III. Administrative Items for Review**

Meeting Minutes

K. Hempstead made a motion to approve the Meeting Minutes from November 22, 2024, with the addition of G. Cupo as a present member and correcting the roman numerals. This motion was seconded by S. Grant. All present voting members voted to approve. The motion carried.

#### Invoices for Payment

M. Fahncke explained that the invoice from Withum was to be split between the Small Employer Health Benefits Program Board, the Individual Health Coverage Program Board, and the Medicare Supplement Under 50 Program Board. Accordingly, each board is financially responsible for one third of the invoice.

P. Gennace noted that the Board is switching from Withum to Mercadien for its accounting services and that the Withum invoice is for the transitional accounting work. P. Gennace stated that the transition has been successfully completed.

M. Fahncke explained that the invoice from LocaliQ has some discrepancies, so he proposed that the Board vote on two of the three charges listed on the invoice.

M. Koller motioned to approve the portion of the following invoices for payment:

Invoice from Withum for \$1846 dated November 24, 2024, with the Board responsible for \$615.33.

Invoice for \$23.65 from LocaliQ dated December 24, 2024.

Invoice for \$28.38 from LocaliQ dated December 26, 2024.

The motion was seconded by A. Young. All present members voted to approve. The motion carried.

#### **IV. Close of Meeting**

G. Cupo made a motion to adjourn the meeting. A. Young seconded the motion. All voting members present voted yes. The motion was carried.

[The meeting adjourned at 10:31 A.M.]

Public known to be in attendance:

Armonie Pierre Jacques (NJ Health Care Quality Institute)

Kristen Jarosz (Horizon)

Dana Kelly (Horizon)

Theresa Sullivan (Horizon)

Joan Fusco