### Delaware River Basin Commission 25 Cosey Road P.O. Box 7360

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# Kristen Bowman Kavanagh Executive Director

## Questions and Answers on the Request for Proposals Issued Nov. 6, 2025

Proposal Submittal Deadline: December 19, 2025 Questions Accepted Through: December 1, 2025

### **New Questions and Answers as of November 19, 2025**

**Q:** The RFP states: "A sampling week should consist of 2 weekdays and 2 weekend days per stratum. A total of 175 days is anticipated to be sampled out of a total possible sampling time span of 245 days." While I understand that March 1st to October 31st is 245 days, I only get 140 days (rather than 175) if I include 2 weekdays and 2 weekend days in each week (i.e., 4/7 \* 245 = 140). Can you clarify?

**A:** The number of anticipated study days has been corrected in the RFP and Study Plan. A total of **145** days is anticipated to be sampled out of 245. Sampling is anticipated to occur on 2 weekdays and 2 weekend days per week plus 5 holidays (Memorial Day, Juneteenth, July 4<sup>th</sup>, Labor Day, and Columbus Day).

#### **Previously Shared Questions and Answers**

Q: The RFP states: "The selected consultant will have demonstrated experience and expertise executing creel surveys." Will any exceptions be made to this requirement?

A: Bidders must demonstrate the knowledge, expertise and experience necessary to perform the required work (e.g., logistical coordination, management of creel clerks and aerial surveys, data compilation, reporting and analysis, etc.). Experience that includes performance of one or more creel surveys in the past is certainly desirable but is not essential.

Q: Does DRBC have a target budget for this work?

**A:** DRBC has provided guidance in the form of anticipated number of survey days and aerial flights, but will not be posting a target budget for this project.

**Q:** Will DRBC be providing questioners with answers before the Q&A are posted on December 8<sup>th</sup>?

**A:** Rather than holding all questions and responses until December 8, 2025, as we stated we would do in the RFP, DRBC is posting this document on November 13, 2025, and will attempt to update it frequently, as appropriate.

**Q:** When will the contract award be made?

**A:** The proposals will be reviewed and the successful bidder selected as soon as possible after the submittal deadline. We will notify the successful bidder immediately and will work as quickly as possible with them to execute a contract, ideally by early January.