



# **Delaware River Basin Commission**

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DELAWARE • NEW JERSEY  
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UNITED STATES OF AMERICA

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Current Expense and Capital Budgets  
For the Period  
July 1, 2019 through June 30, 2020

Proposed  
May 2019

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Delaware River Basin Commission			
Fair Share Signatory Party Apportionment			
Fiscal Year 2020			
	Proposed Budget	PA Groundwater	Totals
Delaware	447,000	-	447,000
New Jersey	693,000	-	693,000
New York	359,500	-	359,500
Pennsylvania	893,000	153,800	1,046,800
Federal Government	715,000	-	715,000
Totals	3,107,500	153,800	3,261,300
Other Income	1,170,800	-	1,170,800
Transfer In-WSSF Fund	2,130,700	-	2,130,700
Transfer In-Special Projects	350,000	-	350,000
Grand Total	6,759,000	153,800	6,912,800

# Current Expense Budget

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# Delaware River Basin Commission

## Summary of Revenues and Expenses -General Fund

Fiscal Years 2018, 2019 and 2020

	FY2018 Actual	FY 2019 Adopted Budget	FY 2020 Proposed Budget	Change FY2020 over 2019 Budget
Revenues	5,550,006	6,346,200	6,759,000	412,800
Expenses	5,526,882	6,346,200	6,759,000	412,800
Surplus/(Deficit)	23,124	-	0	0

# Delaware River Basin Commission

## Comparison of Revenue by Source

Fiscal Years 2018, 2019 and 2020

	FY2018 Actual	FY 2019 Adopted Budget	FY 2020 Proposed Budget	Change FY2020 over 2019 Budget
Delaware	447,000	447,000	447,000	-
New Jersey	693,000	693,000	693,000	-
New York	359,500	359,500	359,500	-
Pennsylvania	217,000	434,000	893,000	459,000
Federal Government	-	715,000	715,000	-
<b>Sub-Total</b>	<b>1,716,500</b>	<b>2,648,500</b>	<b>3,107,500</b>	<b>459,000</b>
Other Income	1,453,109	1,547,900	1,170,800	(377,100)
Transfer In-WSSF Fund	1,973,501	1,831,000	2,130,700	299,700
Transfer In-Special Projects	266,843	298,800	350,000	51,200
Fund Balance Use and Reclassification	140,053	20,000	-	(20,000)
<b>Grand Total</b>	<b>5,550,006</b>	<b>6,346,200</b>	<b>6,759,000</b>	<b>412,800</b>

# Delaware River Basin Commission

## Expenditures by Category

Fiscal Years 2018, 2019 and 2020

		FY 2019	FY 2020	Change
	FY2018	Adopted	Proposed	FY2020 over 2019
	Actual	Budget	Budget	Budget
Personal Services	2,650,389	2,866,800	2,994,500	127,700
Special and Contractual Services	331,147	376,000	837,200	461,200
Other Fees & Services	227,037	219,200	227,000	7,800
Supplies & Materials	49,221	81,000	81,500	500
Building Services	220,537	500,400	343,200	(157,200)
Communications	42,595	32,000	69,500	37,500
Travel & Meetings	72,273	109,000	76,000	(33,000)
Maintenance & Acquisition	79,498	136,500	113,000	(23,500)
Fringe Benefits & Other	1,454,466	1,649,000	1,588,500	(60,500)
Transfers Out	399,719	376,300	428,600	52,300
<b>Total</b>	<b>5,526,882</b>	<b>6,346,200</b>	<b>6,759,000</b>	<b>412,800</b>

Supporting Data  
Current Expense Budget

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# Delaware River Basin Commission

## Expenditures - Personal Services

Fiscal Years 2018, 2019 and 2020

	FY2018 Actual	FY 2019 Adopted Budget	FY 2020 Proposed Budget	Change FY2020 over 2019 Budget
Salaries	2,638,610	2,848,800	2,863,100	14,300
Seasonal Employees	11,779	18,000	131,400	113,400
<b>Total Personal Services</b>	<b>2,650,389</b>	<b>2,866,800</b>	<b>2,994,500</b>	<b>127,700</b>

Position Summary					
	General	106		Special	Total
	Fund	Grant	PAGW	Projects	Funded
Directorate	4.00	-	-	-	4.00
Finance and Administration	6.96	-	-	0.04	7.00
Communications	2.38	-	-	0.62	3.00
Science and Water Quality Management	4.68	3.32	-	1.00	9.00
Water Resource Operations	3.73	-	-	0.07	3.80
Water Resource Management	10.60	-	0.92	0.48	12.00
Totals	32.34	3.32	0.92	2.21	38.80

Delaware River Basin Commission		
Staffing Table		
Fiscal Year 2020		
Organization/Position		FTE
<b>DIRECTORATE DIVISION</b>		
1.0	Executive Director	1.00
2.0	Executive Assistant	1.00
3.0	Commission Secretary/Asst. General Counsel	1.00
4.0	Administrative Assistant	1.00
<b>FINANCE AND ADMINISTRATION</b>		
1.0	Director, Finance and Administration	1.00
2.0	Finance / Accounting Manager	1.00
2.5	Administrative Assistant	1.00
3.0	Accounting Benefits Specialist	1.00
4.0	Support Services Technician	1.00
5.0	Senior Information Specialist	1.00
6.0	Information specialist/GIS	1.00
<b>COMMUNICATIONS</b>		
1.0	Director of External Affairs and Communications	1.00
2.0	Government Affairs Lead	1.00
3.0	Communications Specialist	1.00
<b>SCIENCE AND WATER QUALITY MANAGEMENT</b>		
1.0	Director, Science and Water Quality Management	1.00
2.0	Manager-Water Quality Assessment	1.00
3.0	Manager-Water Resource Modeling	1.00
4.0	Senior Geologist	1.00
5.0	Aquatic Biologist	1.00
6.0	Senior Environmental Toxicologist	1.00
7.0	Senior Aquatic Biologist	1.00
8.0	Senior Water Resource Modeler	1.00
9.0	Water Resource Scientist	1.00
<b>WATER RESOURCE OPERATIONS</b>		
1.0	Manager-Water Resource Operations	1.00
2.0	Water Resource Engineer	1.00
3.0	Senior Water Resource Engineer	1.00
3.8	Water Resource Specialist	0.80
<b>WATER RESOURCES MANAGEMENT</b>		
1.0	Director, Water Resource Management	1.00
2.0	Manager-Water Resource Planning	1.00
3.0	Manager-Project Review	1.00
4.0	Senior Water Resource Engineer / Planner	1.00
5.0	Geologist	1.00
6.0	Senior Water Resource Engineer	1.00
7.0	Water Resource Engineer	1.00
8.0	Senior Water Resource Engineer	1.00
9.0	Water Resource Engineer	1.00
10.0	Water Resource Scientist	1.00
11.0	Senior Geologist	1.00
12.0	Administrative Assistant	1.00
<b>Total FTEs</b>		<b>38.80</b>

**Delaware River Basin Commission**  
**Expenditures - Special and Contractual Services**  
**Fiscal Years 2018, 2019 and 2020**

	FY2018 Actual	FY 2019 Adopted Budget	FY 2020 Proposed Budget	Change FY2020 over 2019 Budget
Auditing	78,775	16,000	20,000	4,000
Computer-Financial	15,734	22,000	23,000	1,000
Technical and Scientific Services	69,692	102,000	259,000	157,000
Other Contractual Services	166,946	236,000	535,200	299,200
<b>Total Special &amp; Contractual Services</b>	<b>331,147</b>	<b>376,000</b>	<b>837,200</b>	<b>461,200</b>

# Delaware River Basin Commission

## Expenditures - Other Fees and Services

### Fiscal Years 2018, 2019 and 2020

		FY 2019	FY 2020	Change
	FY2018	Adopted	Proposed	FY2020 over 2019
	Actual	Budget	Budget	Budget
Insurance	177,318	179,200	175,000	(4,200)
Advertising	17,137	12,000	-	(12,000)
Memberships	20,867	14,000	20,000	6,000
Hiring & Staff Training	11,715	14,000	20,000	6,000
Other Services	-	-	12,000	12,000
<b>Total Services Other Than Personal</b>	<b>227,037</b>	<b>219,200</b>	<b>227,000</b>	<b>7,800</b>

# Delaware River Basin Commission

## Expenditures - Supplies and Materials

Fiscal Years 2018, 2019 and 2020

	FY2018 Actual	FY 2019 Adopted Budget	FY 2020 Proposed Budget	Change FY2020 over 2019 Budget
Auto, Gas and Oil	3,356	9,000	9,500	500
Office and Field	40,286	65,000	65,000	-
Printing/Outreach Materials	2,599	4,000	4,000	-
Library	2,980	3,000	3,000	-
<b>Total Supplies &amp; Materials</b>	<b>49,221</b>	<b>81,000</b>	<b>81,500</b>	<b>500</b>

# Delaware River Basin Commission

## Expenditures - Building Services

Fiscal Years 2018, 2019 and 2020

	FY2018 Actual	FY 2019 Adopted Budget	FY 2020 Proposed Budget	Change FY2020 over 2019 Budget
Building Services	220,537	500,400	343,200	(157,200)
Total Building Services	220,537	500,400	343,200	(157,200)

# Delaware River Basin Commission

## Expenditures - Communications

### Fiscal Years 2018, 2019 and 2020

	FY2018 Actual	FY 2019 Adopted Budget	FY 2020 Proposed Budget	Change FY2020 over 2019 Budget
Postage	5,922	7,000	7,000	-
Telephone	36,673	25,000	62,500	37,500
<b>Total Communications</b>	<b>42,595</b>	<b>32,000</b>	<b>69,500</b>	<b>37,500</b>



# Delaware River Basin Commission

## Expenditures - Travel

Fiscal Years 2018, 2019 and 2020

	FY2018 Actual	FY 2019 Adopted Budget	FY 2020 Proposed Budget	Change FY2020 over 2019 Budget
Travel	25,509	25,000	26,000	1,000
Commission Meeting Expense	46,764	84,000	50,000	(34,000)
<b>Total Travel</b>	<b>72,273</b>	<b>109,000</b>	<b>76,000</b>	<b>(33,000)</b>

# Delaware River Basin Commission

## Expenditures - Maintenance and Acquisitions

Fiscal Years 2018, 2019 and 2020

	FY2018 Actual	FY 2019 Adopted Budget	FY 2020 Proposed Budget	Change FY2020 over 2019 Budget
Office Equipment-Maintenance	4,202	7,000	5,000	(2,000)
Office Equipment-Acquisition	18,486	3,500	10,000	6,500
Office Equipment-Lease/Rental	11,089	15,000	13,000	(2,000)
Vehicular Maintenance	4,393	7,000	6,000	(1,000)
Vehicular Acquisitions	24,168	27,000	27,000	-
Computer Maintenance	7,032	27,000	22,000	(5,000)
Computer Acquisition	10,128	50,000	30,000	(20,000)
<b>Total Maintenance and Acquisition</b>	<b>79,498</b>	<b>136,500</b>	<b>113,000</b>	<b>(23,500)</b>

# Delaware River Basin Commission

## Expenditures - Fringe Benefits and Other

Fiscal Years 2018, 2019 and 2020

	FY2018 Actual	FY 2019 Adopted Budget	FY 2020 Proposed Budget	Change FY2020 over 2019 Budget
Retirement (PERS)	401,470	406,900	444,700	37,800
DCRP	-	-	3,100	3,100
Social Security Taxes	192,487	207,800	210,200	2,400
Unemployment Taxes	7,920	9,600	14,200	4,600
Active Health Benefits	418,889	598,500	482,700	(115,800)
Post Retirement Benefits	421,509	414,900	414,300	(600)
ST Disability	-	-	6,300	6,300
Other	12,191	11,300	13,000	1,700
<b>Total Fringe Benefits and Other</b>	<b>1,454,466</b>	<b>1,649,000</b>	<b>1,588,500</b>	<b>(60,500)</b>

# Delaware River Basin Commission

## Expenditures - General Fund Transfers

Fiscal Years 2018, 2019 and 2020

	FY2018 Actual	FY 2019 Adopted Budget	FY 2020 Proposed Budget	Change FY2020 over 2019 Budget
Transfers to Special Projects	399,719	376,300	428,600	52,300
Transfers Out	399,719	376,300	428,600	52,300

# Capital Budget

(Water Supply Storage Facilities Fund)

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# Water Supply Storage Facilities Fund

## Budget-Enterprise Basis

	FY2018		FY2019	FY2020
	Adopted	FY2018	Adopted	Proposed
	Budget	Actual	Budget	Budget
<b>Income:</b>				
Water Sales	3,600,000	3,195,232	3,645,700	3,691,300
Western Berks Interest	2,000	1,537	1,800	400
Investment Income and Gains	650,000	695,465	650,000	700,100
<b>Total Income</b>	<b>4,252,000</b>	<b>3,892,234</b>	<b>4,297,500</b>	<b>4,391,800</b>
<b>Expenses:</b>				
Interest Expense	375,000	328,037	355,000	302,600
Special & Contractual Services	170,000	54,909	180,000	122,200
Supplies & Materials	5,000	-	5,000	5,000
Maintenance and Acquisition	5,000	-	5,000	5,000
Travel & Meetings	5,000	-	5,000	5,000
Operation & Maintenance of Facilities	1,033,200	366,633	1,055,000	645,000
Reimbursements GF Expenses	1,975,000	1,973,501	1,831,000	2,130,700
Transfers to Special Projects	100,000	55,845	100,000	-
Amortization & Depreciation	464,000	425,934	464,000	422,500
<b>Total Expenses</b>	<b>4,132,200</b>	<b>3,204,859</b>	<b>4,000,000</b>	<b>3,638,000</b>
<b>Net Income</b>	<b>119,800</b>	<b>687,375</b>	<b>297,500</b>	<b>753,800</b>
Beginning Year-Retained Earnings	19,250,411	19,250,411	19,937,786	20,235,286
Ending of Year-Retained Earnings	19,370,211	19,937,786	20,235,286	20,989,086

## Operation and Maintenance Costs by Location

	FY2018		FY2019	FY2020
	Adopted	FY2018	Adopted	Proposed
	Budget	Actual	Budget	Budget
Beltville	768,600	338,990	775,000	370,000
Blue Marsh	264,600	27,643	280,000	275,000
<b>Totals</b>	<b>1,033,200</b>	<b>366,633</b>	<b>1,055,000</b>	<b>645,000</b>

# Delaware River Basin Commission

## FY 2020 Proposed - All Funds Summary Budget

Revenues						
	General Fund	Special Projects			Subtotal Governmental Funds	WSSF Fund
		106 Grant	#315 PA Protected Area	All Other		
		Yagecic	Najjar			
Delaware	447,000	-	-	-	447,000	-
New Jersey	693,000	-	-	150,000	843,000	-
New York	359,500	-	-	-	359,500	-
Pennsylvania	893,000	-	153,800	76,100	1,122,900	-
Federal Government	715,000	686,000	-	-	1,401,000	-
Sub-Total	3,107,500	686,000	153,800	226,100	4,173,400	-
Other Income	1,170,800	-	-	832,700	2,003,500	4,297,500
Transfer In WSSF	2,130,700	-	-	-	2,130,700	-
Transfer In Special Projects	350,000	362,500	-	66,100	778,600	-
Fund Balance Reclass	-	-	-	-	-	-
Grand Total	6,759,000	1,048,500	153,800	1,124,900	9,086,200	4,297,500
Expenditures						
	General Fund	106 Grant	#315 PA Protected Area	All Other	Subtotal Governmental Funds	WSSF Fund
Personal Services	2,994,500	201,300	63,700	186,700	3,446,200	-
Fringe Benefits & Other	1,588,500	107,600	34,100	100,200	1,830,400	-
Special and Contractual Services	578,200	51,100	-	712,200	1,341,500	-
Technical Studies	259,000	507,000	-	-	766,000	180,000
Other Fees & Services	227,000	-	700	-	227,700	-
Supplies & Materials	81,500	6,600	700	-	88,800	5,000
Building Services	343,200	-	-	-	343,200	-
Communications	69,500	-	-	-	69,500	-
Commission Meetings & Travel	76,000	-	700	-	76,700	5,000
Maintenance & Acquisition	113,000	4,600	-	-	117,600	1,060,000
Transfers Out	428,600	170,300	53,900	125,800	778,600	2,130,700
Debt Service	-	-	-	-	-	355,000
Amortization and Depreciation	-	-	-	-	-	464,000
Total	6,759,000	1,048,500	153,800	1,124,900	9,086,200	4,199,700
FTEs	32.34	3.32	0.92	2.21	38.80	-

### FY20 Other Special Projects

	#310	#323	#324N	#324O	#321	#353	#361	#371	#376	Totals
	USGS Monitoring	Academy of Natural Sciences Estuary Modeling	Academy of Natural Sciences	PA Coastal Zone Mgmt (CZM)	NFWF Delaw Watershed Conservation	PA Water Plan	PA Fly Ash Settlement	NJ Delaware Estuary Designated Use	William Penn Outreach	
	Shallcross	Suk	Yagecic	Yagecic	Bransky	Pindar	Pindar	Suk	Eschbach	
Possibility	100%	100%	100%	100%	100%	100%	100%	100%	100%	
<b>Revenues</b>										
Reimbursement from Partners	200,000					-				200,000
Grants		110,400	118,800							229,200
Transfer in From WSSF	-					-				-
State of New Jersey								150,000		150,000
Commonwealth of PA				14,100		62,000				76,100
Other Income					30,200		164,200		209,100	403,500
Transfers In			8,700	14,100	30,300		9,100		3,900	66,100
<b>Totals</b>	<b>200,000</b>	<b>110,400</b>	<b>127,500</b>	<b>28,200</b>	<b>60,500</b>	<b>62,000</b>	<b>173,300</b>	<b>150,000</b>	<b>213,000</b>	<b>1,124,900</b>
<b>Expenditures</b>										
Personal Services	-	29,900	16,300	5,000	15,500	26,000	9,800	37,800	46,400	186,700
Special and Contractual Services	200,000	60,000	100,100	16,300	23,300	-	150,000	60,000	102,500	712,200
Fringe Benefits & Other	-	16,000	8,700	2,700	8,600	14,000	5,200	20,200	24,800	100,200
Transfers Out	-	4,500	2,400	4,200	13,100	22,000	8,300	32,000	39,300	125,800
<b>Totals</b>	<b>200,000</b>	<b>110,400</b>	<b>127,500</b>	<b>28,200</b>	<b>60,500</b>	<b>62,000</b>	<b>173,300</b>	<b>150,000</b>	<b>213,000</b>	<b>1,124,900</b>
<b>FTEs</b>	<b>-</b>	<b>0.32</b>	<b>0.15</b>	<b>0.05</b>	<b>0.20</b>	<b>0.34</b>	<b>0.09</b>	<b>0.39</b>	<b>0.67</b>	<b>2.21</b>
<b>Funding Availability</b>										
Amount Awarded	200,000	462,500	275,000	100,000	120,908	1,100,000	952,150	450,000	540,000	4,200,558
Projected Expenditures Through FY19	-	352,143	77,201	12,954	17,273	1,001,476	174,632	150,000	265,500	1,461,046
Projected Balance at 7/1/2019	200,000	110,357	197,799	87,046	103,635	98,524	777,518	300,000	274,500	797,362
<b>FY20 Budget</b>	<b>200,000</b>	<b>110,400</b>	<b>127,500</b>	<b>28,200</b>	<b>60,500</b>	<b>62,000</b>	<b>173,300</b>	<b>150,000</b>	<b>213,000</b>	<b>761,900</b>