

## Action Plan

Team Focus Area: \_\_\_\_\_

Change to Be Sought: \_\_\_\_\_

Collaborating Group(s): \_\_\_\_\_ **ACTION STEPS**

Action Steps	By Whom	By When	Resources and Support Available/Needed		Potential Barriers or Resistance	Communication Plan for Implementation
What needs to be done?	Who will take actions?	By what date will the action be done?	Resources Available	Resources Needed	What individuals and organizations might resist? How?	What individuals and organizations should be informed about/involved with these actions?
Step 1: By _____						
Step 2: By _____						
Step 3: By _____						
Step 4: By _____						