

Highland Elementary School Master Schedule

| Kindergarten | First Grade | Second Grade | Third Grade | Fourth Grade | Fifth Grade |
|---|--|--|--|--|--|
| Reading/Writing 8:50 – 9:50 60 minutes | Reading/Writing 8:50 – 11:25 155 minutes | Math 8:50 – 10:15 85 minutes | Specials 8:55 – 9:40 Music, Art, P.E., Library, Writing 45 minutes | Reading/Writing 8:50 – 11:15 154 minutes | Math 8:50 – 10:30 100 minutes |
| Specials 9:55 – 10:40 Music, Art, P.E., Library, Writing 45 Minutes | | Writing 10:15 – 11:00 45 minutes | Reading/Writing 9:40 - 12:00 140 minutes | Intervention Team 9:40 – 10:20 | Intervention Team 9:00 – 9:30 |
| Reading/Writing 10:40 – 12:25 105 minutes | Intervention Team 10:20 – 11:00 | Specials 11:00 – 11:45 Music, Art, P.E., Library, Writing 45 minutes | Intervention Team 11:15 – 12:00 | | Lunch/Recess 11:15– 12:05 50 inutes |
| Intervention Team 11:25 – 12:25 | Lunch/Recess 11:25 – 12:15 50 minutes | Lunch/Recess 11:50 – 12:40 50 minutes | | Math 12:05 – 1:45 100 minutes | Specials 11:50 – 12:45 Music, Art, P.E., Library, Writing 55 minutes |
| Lunch/Recess 12:15 – 1:15 60 minutes | Math 12:15 – 1:25 70 minutes | Reading 12:40 – 2:30 110 minutes | Lunch/Recess 12:00 – 12:50 50 minutes | Intervention Team 12:45 – 1:45 | Reading/Writing 12:45 – 3:00 135 minutes |
| Math 1:15 – 2:30 75 minutes | Specials 1:25 – 2:10 Music, Art, P.E., Library, Writing 45 minutes | Intervention Team 1:00 – 1:40 | Math 12:50 – 2:30 100 minutes | | |
| Science/Social Studies 2:30 – 3:00 30 minutes | Science/Social Studies 2:10 – 3:00 50 minutes | Science/Social Studies 2:30 – 3:00 30 minutes | Science/Social Studies 2:30 – 3:00 30 minutes | Specials 2:15 – 3:00 Music, Art, P.E., Library, Writing 45 minutes | Intervention Team 1:40 – 2:20 |

**Intervention Team
Daily Schedule**

| | Papallo/Casey | Whitthaus | Healy/Key | Chapman/Lee |
|------------------|----------------------------|------------------|----------------------------|--------------------|
| 9:00 – 9:30 am | 5 th Grade Math | Planning | 5 th Grade Math | |
| 9:40 – 10:20 am | Fourth Grade | Fourth Grade | Fourth Grade | |
| 10:20 – 11:00 am | First Grade | First Grade | First Grade | |
| 11:15 – 12:00 pm | Third Grade | Third Grade | Third Grade | Kindergarten |
| 12:00 – 12:30 pm | Lunch | Lunch | Lunch | 11:25 – 12:25 |
| 12:30 – 1:00 pm | Planning | First Grade Math | Planning | Fourth Grade Math |
| 1:00 – 1:40 pm | Second Grade | Second Grade | Second Grade | 12:45 – 1:45 |
| 1:40 – 2:20 pm | Fifth Grade | Fifth Grade | Fifth Grade | |
| 2:25 – 3:00 pm | Planning | Planning | Planning | |

Third-Grade Master Schedule for Instruction

| | Monday | | | | | Tuesday | | | | Wednesday | | | | | Thursday | | | | | Friday | | | | | |
|-------------|--|-----|-----|-----|----|---------|-----|-----|----|-----------|-----|-----|-----|----|----------|-----|-----|-----|-----|--------|-----|-----|-----|-----|----|
| 8:00–8:15 | Teacher work day begins. | | | | | | | | | | | | | | | | | | | | | | | | |
| 8:15–8:40 | Students arrive (breakfast, morning work, take-in procedures). | | | | | | | | | | | | | | | | | | | | | | | | |
| 8:40–8:50 | Tardy bell, morning announcements, instructional day begins | | | | | | | | | | | | | | | | | | | | | | | | |
| SPECIALS | LIB | COM | GUI | MUS | PE | LIB | COM | GUI | PE | LIB | COM | GUI | MUS | PE | LIB | COM | GUI | MUS | ART | PE | LIB | COM | GUI | ART | PE |
| 8:50–9:20 | | 3D | | 3J | 3F | 3J | 3F | | 3D | | | 3F | 3D | 3J | | 3J | | 3F | | 3D | 3D | | 3J | | 3F |
| 9:25–9:55 | | | 3D | | | | | | | | 3F | | | | 3F | 3D | | | | 3J | | 3J | | | |
| 9:55–11:45 | <h1>Language Arts–Social Studies</h1> | | | | | | | | | | | | | | | | | | | | | | | | |
| 11:45–12:15 | <h1>Intervention–Enrichment</h1> | | | | | | | | | | | | | | | | | | | | | | | | |
| 12:20–1:15 | <h1>Lunch–Recess</h1> | | | | | | | | | | | | | | | | | | | | | | | | |
| 1:15–2:15 | <h1>Math</h1> | | | | | | | | | | | | | | | | | | | | | | | | |
| 2:15–3:00 | <h1>Science</h1> | | | | | | | | | | | | | | | | | | | | | | | | |
| 3:00–3:10 | Afternoon announcements–K- and 1st- grade car riders and loading buses;3:05 dismissal for 2nd–5th grades; buses depart at 3:10 | | | | | | | | | | | | | | | | | | | | | | | | |
| 3:10–3:30 | Instructional staff planning | | | | | | | | | | | | | | | | | | | | | | | | |

Sample First Grade Schedule For Instruction

| | Monday | | | Tuesday | | | Wednesday | | | | | | |
|---------------|--|------|-------|---------|-------|------|----------------------------|-----|-------|------|-------|-----|-----|
| 8:15 - 8:40 | MORNING WORK/ BUDDY TIME/ AR /BREAKFAST/BOOKSTORE | | | | | | | | | | | | |
| 8:40 - 8:50 | <i>Attendance/Lunch Count/Morning Announcements</i> | | | | | | | | | | | | |
| 8:50 - 9:30 | WHOLE GROUP LANGUAGE ARTS LESSON | | | | | | | | | | | | |
| 9:30 - 10:00 | SMALL GROUP GUIDED READING (GROUP 1) / LEARNING CENTERS (Group 2) | | | | | | LEARNING CENTERS (Group 2) | | | | | | |
| 10:00 -10:30 | SMALL GROUP GUIDED READING (GROUP 2) / LEARNING CENTERS (Group 1) | | | | | | LEARNING CENTERS (Group 1) | | | | | | |
| 10:30 - 10:45 | TEACHER READ-ALOUD / SNACK | | | | | | | | | | | | |
| SPECIALS: | LIB | COMP | GUI | MUS | LIB | COMP | GUI | PE | LIB | COMP | GUI | ART | LIB |
| 10:50 -11:25 | 1-R | 1-J | | 1-H | 1-J | | 1-H | 1-R | | 1-H | 1-R | 1-J | |
| 11:30 -12:05 | SCIENCE / SOCIALSTUDIES | | | | | | | | 1-R | 1-J | 1-H | SCI | |
| 12:10 -12:55 | LUNCH | | LUNCH | | LUNCH | | LUNCH | | LUNCH | | LUNCH | | LUN |
| 1:00 - 2:00 | MATH | | | MATH | | | MATH | | | | | | |
| 2:00 - 2:30 | RECESS | | | RECESS | | | RECESS | | | | | | |
| 2:30 - 2:50 | CLOSURE | | | CLOSURE | | | CLOSURE | | | | | | |

INTERVENTION/ENRICHMENT SCHEDULE

| | |
|----------------|--|
| 8:20 – 8:50: | FIFTH GRADE |
| 8:50 – 9:20: | FOURTH GRADE |
| 9:30 – 10:30: | FIRST GRADE – (CENTERS) |
| 10:30 – 11:30: | KINDERGARTEN –(CENTERS) |
| 11:40 – 12:15: | THIRD GRADE |
| 12:15 – 1:00: | LUNCH/PLANNING |
| 1:00 – 1:30: | SECOND GRADE |
| 1:30 – 2:00: | *ADDITIONAL TIME K – 5 (BY REQUEST) |
| 2:00 – 2:30: | FIFTH GRADE |
| 2:30 – 3:00: | RECORD KEEPING/PLANNING |

***IF YOUR GRADE-LEVEL NEEDS ADDITIONAL INTERVENTION TIME, PLEASE SEE THE PRINCIPAL (When no classes are scheduled, the tutors utilize time for Remedial Record Keeping, creating new centers for Pod, assisting students & teachers with requested tasks.)**

Third-Grade Master Schedule for Instruction

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|-------------|--|---------|-----------|----------|--------|
| 8:00–8:15 | Teacher work day begins. | | | | |
| 8:15–8:40 | Students arrive (breakfast, morning work, take-in procedures). | | | | |
| 8:40–8:50 | Tardy bell, morning announcements, instructional day begins | | | | |
| 8:50 - 9:25 | <div style="border: 1px solid black; background-color: #804040; color: white; padding: 5px; display: inline-block;"> BUDDY TIME Collaborative Team Time </div> | | | | |
| 9:25 - 9:55 | | | | | |
| 9:55–11:45 | <h1 style="margin: 0;">Language Arts–Social Studies</h1> | | | | |
| 11:45–12:15 | <h1 style="margin: 0;">Intervention–Enrichment</h1> | | | | |
| 12:20–1:15 | <h1 style="margin: 0;">Lunch–Recess</h1> | | | | |
| 1:15–2:15 | <h1 style="margin: 0;">Math</h1> | | | | |
| 2:15–3:00 | <h1 style="margin: 0;">Science</h1> | | | | |
| 3:00–3:10 | Afternoon announcements and student dismissal | | | | |
| 3:10–3:30 | Instructional staff planning | | | | |