



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: February 23, 2018
To: Chief School Administrators
Route To: School Business Administrators/Board Secretaries
From: Michael Mindlin, Director, Fiscal Policy and Planning
Division of Finance

Revisions to the 2018 School Election and Budget Procedures Calendar

The 2018 School Election and Budget Procedures Calendar that was originally posted by the New Jersey Department of Education (NJDOE) on November 14, 2017, has been revised. This revision is necessary to accommodate the provisions of a recent state law (P.L.2018, c.4), which changed the date of this year's governor's budget address from February 27 to March 13. The change in the date of the budget address and the subsequent notification of state aid figures will affect a number of local district deadlines.

The NJDOE's School Finance webpage contains the revised [2018 School Election and Budget Procedures Calendar](#). The 2018 calendar supersedes all previous versions.

The NJDOE has changed several key dates pursuant to P.L.2018, c.4, *N.J.S.A. 18A:7F-5c*, *N.J.S.A. 19:60-1*, *N.J.S.A. 19:60-2* and *N.J.S.A. 19:11-1*, in order to provide local boards of education and boards of school estimate sufficient time to prepare and submit an itemized budget to the executive county superintendent of schools. Most importantly, the following revisions have been made to the date that your district's budget is due to the NJDOE's County Office of Education:

- Type II districts with an April Election (including regional school districts) moved from March 8, 2018 to March 20, 2018 (reference Table 1 in the revised Election and Budget Procedures Calendar).
- Type II districts with a November election (including regional school districts) moved from March 20, 2018 to March 29, 2018 (reference Table 2 in the revised Election and Budget Procedures Calendar).
- Type 1 districts moved from March 8, 2018 to March 22, 2018 (reference Table 3 in the revised Election and Budget Procedures Calendar).
- School districts under state intervention moved from March 8, 2018 to March 22, 2018 (reference Table 4 in the revised Election and Budget Procedures Calendar).
- County vocational districts moved from March 8, 2018 to March 22, 2018 (reference Table 5 in the revised Election and Budget Procedures Calendar).
- County special services school districts moved from March 8, 2018 to March 22, 2018 (reference Table 6 in the revised Election and Budget Procedures Calendar).
- Educational services commissions moved from March 12, 2018 to March 26, 2018 (reference Table 7 in the revised Election and Budget Procedures Calendar).

The above represents a summary of a key revision for each district type. However, the NJDOE strongly suggests a careful review of the entire table of dates that applies to your district type.

c: Members, State Board of Education
Lamont O. Repollet, Ed.D., Acting Commissioner
NJDOE Staff
Garden State Coalition of Schools

Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group