



STATE OF NEW JERSEY  
**DEPARTMENT OF EDUCATION**

A Memo from the New Jersey Department of Education

Date: April 23, 2020  
To: Chief School Administrators, Charter School and Renaissance School Project Leads  
Route To: School Business Administrators/Board Secretaries  
From: Scott Henry, Director, Fiscal Policy and Planning

## **Release of District, Charter and Renaissance School Indirect Cost Rates for Fiscal 2021**

This memo announces the New Jersey Department of Education's (NJDOE) Division of Finance, Office of School Finance, issuance of approved school district, charter school, and renaissance school project restricted and unrestricted indirect cost rates, pursuant to applications submitted by each school for the fiscal year beginning July 1, 2020.

Applications were submitted by each school as part of the school's June 30, 2019 Audit Summary Application (Audsum) submission. The 2020-21 indirect cost rates calculated for your district, charter school, or renaissance school project are accessible through the "Indirect Cost Rate Notification" link on the [NJDOE Homeroom](#) webpage. For audit purposes, please maintain documentation of your school's rate determination for a period of at least seven (7) years by printing or scanning a copy of your school's rate forms to preserve at the school's business office.

The annual calculation and release of approved indirect cost rates is pursuant to the multi-year Local Education Agency Indirect Cost Proposal and Delegation Agreement control number 2019-040, which became effective July 1, 2019, between the NJDOE and the U.S. Department of Education. That agreement and related indirect cost-rate information is available on the [NJDOE's School Finance](#) webpage.

Please note that obtaining an approved rate from the NJDOE does not automatically authorize the use of the rate when the school district, charter school, or renaissance school project elects to charge indirect costs to a federal program or grant. Consult with your program or grant contact for budgetary guidance and for approval to use the approved rate(s) for any specific federal program or federal grant.

Accounting and reporting guidance for charges to federal grants and awards is available in the [Indirect Cost Rate User Manual](#).

For questions regarding distribution of the indirect cost rates, email [IndirectCostRate@doe.nj.gov](mailto:IndirectCostRate@doe.nj.gov). Questions regarding the use of the rates for federal grants should be addressed to your respective grant contact.

c: Members, State Board of Education  
Lamont O. Repollet, Ed.D., Commissioner  
NJDOE Staff  
Statewide Parent Advocacy Network  
Garden State Coalition of Schools  
NJ LEE Group