AchieveNJ End-of-Year Reminders

This memo provides districts with information about the upcoming evaluation data submission, as well as reminders to consider while planning for the 2020-21 school year.

Upcoming Educator Evaluation Data Submission

- Governor Murphy’s Executive Order 117 waived the use of student growth data as a measure of educator effectiveness in the overall evaluation of any educator for the 2019-20 school year. Therefore, observations will make up 100 percent of summative scores for qualifying Teachers, Principals, Assistant Principals and Vice Principals.
- Between July 1 and August 1, 2020, authorized district personnel will access the streamlined Evaluation Information System (EIS) through the New Jersey Department of Education’s Homeroom webpage, where districts will submit, verify and certify all 2019-20 educator evaluation scores to the state.
- In addition, authorized district personnel will complete the required Annual Evaluation Survey.
- The data submission through the streamlined EIS will be a similar process to the one that districts are familiar with, but a few key changes relevant to this school year are included here:
  - Districts will submit final scores for all educators required to receive a summative rating for 2019-20 school year, during the submission scheduled between July 1 and August 1. Because no mSGP will be calculated, there will not be a fall submission.
  - This year’s educator evaluation data submission must include the role of the educator.
  - For every educator receiving a summative rating, the district will need to select a reason they are receiving a score, from a drop-down list of available responses.
  - Districts will be asked to indicate if there are educators in the district currently on a Corrective Action Plan (CAP) not receiving a summative rating (1.00-4.00) for the 2019-20 school year.
- The Staff Evaluation Submission Data Element Guidebook outlines acceptable values for populating the spreadsheet.
- Both the updated Staff Evaluation Submission Data Element Guidebook and the Technical Manual can be accessed through Homeroom once you enter the EIS portal.
Important Reminders

Dates to Remember:
August 31  School Improvement Panels must be in place in each school
October 1  All teaching staff members must be notified of policies and procedures related to evaluation
October 31 All SGOs, Administrator Goals and Professional Development Plans must be in place for 2020-21.
October 31 Corrective Action Plans (for those educators remaining on CAPs initiated in School Year 2019-20) must be in place for 2020-21 (or within 25 working days of receiving summative score for mSGP teachers and principals)

Required trainings: Prior to beginning observations, districts must provide refresher evaluation training for returning evaluators and teachers, and in-depth role-related training for new staff.

Contact information
For questions, please contact the Office of Professional Learning at edueval@doe.nj.gov.

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