



STATE OF NEW JERSEY  
**DEPARTMENT OF EDUCATION**

A Memo from the New Jersey Department of Education

Date: June 3, 2020  
To: Chief School Administrators, Charter Schools and Renaissance School Project Leads, Administrators of Approved Private Schools for Students with Disabilities, Contracted Child Care and Head Start Programs  
Route To: Business Administrators  
From: AbdulSaleem Hasan, Assistant Commissioner  
Division of Field Services

### 2019-20 Submission of Lead Testing Statement of Assurance

By June 30<sup>th</sup> of each year, the “covered entities” listed below must submit to the New Jersey Department of Education a statement of assurance (“SOA”) for testing of lead in drinking water. Pursuant to *N.J.A.C. 6A:26-12.4(d)*, all covered entities were required to conduct initial lead testing by July 13, 2018 and in accordance with *N.J.A.C. 6A:26-12.4(f)1*, testing needs to be conducted “every six years thereafter.” Covered entities include:

- All New Jersey public school districts;
- Charter schools;
- Renaissance school projects;
- Jointure commissions;
- Educational services commissions;
- Approved private schools for students with disabilities acting under contract to provide educational services on behalf of New Jersey public school districts;
- State-funded early childcare facilities pursuant to *N.J.A.C. 6A:13A* (contracted child care and Head Start programs); and
- Receiving schools as defined by *N.J.A.C. 6A:14-7.1(a)*.

This year, the statements of assurance will be completed entirely online and **not** submitted to the County Offices of Education. Each covered entity will follow the appropriate SOA link. Since New Jersey regulations do not require covered entities to conduct lead testing every year and because some covered entities are exempt from lead testing pursuant to *N.J.A.C. 6A:26-12.4(i)*, the Department has provided three (3) SOAs to address multiple scenarios, as indicated below:

- If your entity was not required to conduct lead testing during the 2019-20 school year, please complete the "[Non-Lead Testing Year](#)" SOA. This will be the most common scenario.
- If your entity is exempt from lead testing, please complete the "[Exemption](#)" SOA. This is applicable if the entity previously demonstrated that they do not use any drinking water outlets for consumption or food preparation in any of their facilities and was approved by the Department.
- If your entity conducted lead testing during the 2019-20 school year, please complete the "[Lead Testing](#)" SOA, which contains a checklist. Some examples for the use of this SOA and checklist would be the opening of a new facility or the use of a district facility that had previously been closed.

Please email questions to [leadtesting@doe.nj.gov](mailto:leadtesting@doe.nj.gov).

c: Members, State Board of Education  
Lamont O. Repollet, Ed.D., Commissioner  
NJDOE Staff

Statewide Parent Advocacy Network  
Garden State Coalition of Schools  
NJ LEE Group