



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: October 22, 2020
To: Chief School Administrators, Charter School Lead Persons, School Business Administrators
From: Allen Dupree, Director
Office of School Finance
Deadlines: See link

2020-2021 Session 1 Enrollment Count

The Charter School Enrollment system (CHE) will be available in the New Jersey Department of Education's (NJDOE) [Homeroom webpage](#) on or about October 26, 2020. The Session 1 enrollment count will consist of an initial submission, followed by a period for modification/reconciliation, and then a final period for certification of the data.

The CHE includes pre-loaded data from your charter school's October 15, 2020 NJ SMART SID (Student ID) Management submission; however, this information should be edited when necessary. Charter schools should be diligent in the submission of their October NJ SMART student data.

The detailed timeline and instruction manual are on the NJDOE's [CHE webpage](#).

For technical questions or other assistance, email school-funding@doe.nj.gov.

c: Members, State Board of Education
Angelica Allen-McMillan, Acting Commissioner of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group