



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: October 7, 2020
To: Chief School Administrators
Route To: School Business Administrators
From: Allen Dupree, Director
Office of School Finance
Division of Finance
Deadline: October 30, 2020

2021-22 Debt Service Data Collection – Reporting Requirements

The New Jersey Department of Education (NJDOE) Debt Service Data Collection Web Application is now available on the NJDOE [Homeroom](#) portal. All school districts with debt service are required to submit their information via the web application no later than October 30, 2020.

School district debt and project information reported in last year's data submission are already in the system. Districts should closely review and then certify the information. **If a district needs to add new bonds or make changes to the existing data**, please notify the NJDOE by emailing debtsew@doe.nj.gov.

A data submission is not considered complete until it is certified online. Please note the following:

- Data must be submitted and certified via the web application by October 30, 2020.
- Districts that do not have a debt service requirement in 2021-22 should so indicate by sending an email to debtsew@doe.nj.gov.

If you have questions regarding the Debt Service Data Collection, please email debtsew@doe.nj.gov.

c: Members, State Board of Education
Kevin Dehmer, Interim Commissioner of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group