



STATE OF NEW JERSEY  
**DEPARTMENT OF EDUCATION**

A Memo from the New Jersey Department of Education

Date: August 18, 2021  
To: Chief School Administrators, Charter Schools and Renaissance School Project Leads, Administrators of Approved Private Schools for Students with Disabilities  
Route To: Business Administrators  
From: Jordan Schiff, Ed.D., Assistant Commissioner  
Division of Field Services  
Deadline: October 29, 2021

**Local Educational Agency Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2021-2022 School Year**

In April 2020, Governor Murphy signed A-3904 into law ([P.L.2020, c.27](#), or “Chapter 27”), which in part requires each school district, charter school, renaissance school project, and Approved Private School for Students with Disabilities, hereinafter referred to as Local Educational Agencies (LEA), to annually submit a proposed program for emergency virtual or remote instruction (Plan) to the New Jersey Department of Education (Department). This law provides for the continuity of instruction in the event of a public health-related district closure by permitting LEAs to utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to *N.J.S.A. 18A:7F-9*. To assist LEAs in submitting their Plans, the Department is issuing “[Local Educational Agency Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2021-2022 School Year \(SY\)](#),” which includes a checklist identifying components that must be included in an LEA’s Plan.

By October 29, 2021, each Chief School Administrator or Lead Person must submit the LEA’s Plan for the 2021-2022 school year, approved by their district board of education or charter school board of trustees, and the completed checklist to their county office of education. As a reminder, an LEA must also post its Plan on the LEA’s website. If you have any questions, please contact your [County Office of Education](#).

c: Members, State Board of Education  
Angelica Allen-McMillan, Ed.D, Acting Commissioner of Education  
NJDOE Staff  
Statewide Parent Advocacy Network  
Garden State Coalition of Schools  
NJ LEE Group