



STATE OF NEW JERSEY

# DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: June 23, 2021  
To: Chief School Administrators, Charter School and Renaissance School Project Leads  
Route To: School Business Administrators, ESEA Project Directors  
From: Martin Egan, Director  
Office of Grants Management  
Deadline: July 23, 2021

## **Fiscal Year 2022 Elementary and Secondary Education Act (ESEA) Allocation Notices and Consolidated Subgrant Application Available on June 15, 2021**

The **FY 2022 ESEA Allocation Notices** and the **FY 2022 ESEA Consolidated Subgrant Application** were made available on June 15, 2021, and both are accessible through links on the [NJDOE Homeroom](#) webpage. Allocations can be accessed through the *ESEA Allocation Notices* link. Applications can be accessed through the Electronic Web-Enabled Grant (*EWEG*) system link. New users should contact their district web administrator for access and authorizations.

Local Educational Agencies (LEAs) should review their FY 2022 ESEA allocations and then create and submit their ESEA Consolidated Subgrant application by **July 23, 2021**.

### **FY 2022 ESEA Allocations:**

For FY 2022 the New Jersey Department of Education (NJDOE) will be awarding funds to LEAs for the following federal grant programs:

- Title I, Part A: Improving Basic Programs Operated by Local Education Agencies
- Title I, Part D: Neglected and Delinquent
- Title I SIA, Part A: School Improvement
- Title II, Part A: Teacher and Principal Training and Recruiting
- Title III: English Language Acquisition and Language Enhancement
- Title III Immigrant: Emergency Immigrant Education
- Title IV, Part A: Student Support and Academic Enrichment

Formulas for determining the allocation amounts are based on federal statute and guidance.

Note: Allocations to charter schools opening in the fall of 2021 will be made in January 2022 based on actual enrollment data as of October 15, 2021. The allocation notices for these charter schools will be available by January 31, 2022.

### **The FY 2022 ESEA Consolidated Subgrant Application:**

#### **Changes for FY 2022**

The NJDOE limits yearly changes to the *ESEA Consolidated Application* to those required by federal regulations and guidance and those that will increase user-friendliness and accessibility for LEAs.

The changes for FY 2022 include:

1. **Budget (all titles)** – The combined TPAF/FICA rate has increased to 45%.
2. AWARD Management SAM – The DUNS number and SAM/CCR registration date were previously entered by the LEA under LEA Central Contacts. Beginning this year, each LEA will create a separate application to enter this information. The SAM registration must be updated annually.
3. The Title I Reallocated allocation is combined with the Title I, Part A allocation. There will no longer be a separate section in the application for Title I Reallocated.
4. Title I, Part A, Program Specific, Homeless Students – A tab has been added for LEAs to provide information about assessing the needs of and providing services for students experiencing homelessness.

### **Annual School Plans**

As required by the *ESEA*, LEAs serving schools identified as in need of Comprehensive or Targeted support, as well as any school operating a Title I Schoolwide program in the 2021-22 school year, must complete an Annual School Plan (ASP) using the NJDOE's Annual School Plan System (ASPS) accessed through [NJDOE Homeroom](#). The ASP must reflect the interventions mutually agreed upon by the school, LEA, and NJDOE Comprehensive Support and Improvement Team.

### **Equitable Services for Nonpublic Schools**

LEAs are required to engage in timely and meaningful consultation with nonpublic school officials to determine their needs and the services the LEA will provide. The nonpublic equitable share is calculated in the *ESEA* application and varies by title. For Title I, Part A, LEAs are required to identify the number of students who reside in their district and attend nonpublic schools either inside or outside of their geographic area. The equitable share is calculated in the Title I, Part A Eligibility section based on the information the LEA enters. For Title II, Part A; Title III; Title III Immigrant; and Title IV, Part A, the calculation is based on information the nonpublic schools enter into the Nonpublic Enrollment Report and includes only those nonpublic schools located in an LEAs geographic area.

To ensure equitable services are provided in a timely manner, pursuant to requirements under *ESEA*, as amended by *Every Student Succeeds Act (ESSA)*, an LEA must obligate all funds allocated for equitable services in the year for which they are appropriated.

### **Consortiums**

If a district's Title III allocation is less than \$10,000, they must either join a consortium with other districts to reach the \$10,000 threshold or refuse the funds. There is no minimum budget amount for any of the other titles, but districts may choose to form a consortium for Title II-A, Title III Immigrant, and Title IV-A. Consortiums are not permitted for Title I-A, Title I-D or Title I SIA, Part A. LEAs must follow these steps in EWEG to create or participate in a consortium:

1. Lead District (Applicant) creates the consortium
2. Participant Districts confirm participation
3. Lead District submits consortium after all participants have confirmed
4. The Office of Grants Management (OGM) approves the consortium

After OGM approves the consortium, the funds from the participant district's applications transfer to the lead district's application. The Lead Applicant enters all program and budget information on behalf of the Participants.

Applicants and participants should wait to submit their consolidated *ESEA* applications until the consortium is approved and the funds have transferred into or out of their applications. Participants should *not* refuse funds for titles in which they are contributing funds to a consortium nor should they enter any information into the program or budget sections of their application for titles in which they have contributed funds to a consortium.

## Resources

Links to online resources will be posted on the [OGM Entitlement Grants](#) webpage as they become available and will include the Application Webinar schedule, the FY 2022 *ESEA* Allocation Tables, the FY 2022 *ESEA* Application Quick Start Guide, application tutorials, Nonpublic Equitable Services, and Consortium Instructions.

## Submission

When an LEA successfully submits an application, they receive an automatic email notification through the EWEG system that their application has been submitted in “substantially approvable form.” This is only a preliminary approval; the application will still be reviewed and given final approval by NJDOE staff. Pursuant to federal guidance, if the LEA submits the application by the due date, they may begin to encumber funds as of the July 1 project start date. If the application is submitted after the due date, they may only encumber funds as of the date of submission. Applications will be considered on time if they are submitted by **Friday, July 23, 2021**. NJDOE staff will be available for support Monday through Friday during regular business hours.

## Review and Approval

Section 8452(b)(2) and (4) of the *ESEA*, as amended by the *Every Student Succeeds Act (ESSA)*, imposes restrictions on the length of time available for the review and approval of applications. The NJDOE is required to approve an application within 120 days of submission. If the NJDOE returns an application for revision to the LEA, the LEA must revise and resubmit the application within 45 days, otherwise the application will be deemed disapproved. Therefore, it is important for the LEA to keep their contact information in EWEG current, monitor email notifications, and respond to any revision requests from the NJDOE in a timely manner.

## Contacts

For questions or additional information regarding the FY 2022 *ESEA* Allocation Notices, contact the NJDOE’s Office of Supplemental Educational Programs at [titleone@doe.nj.gov](mailto:titleone@doe.nj.gov) or (609) 376-9080. For questions regarding the FY 2022 *ESEA* Consolidated Subgrant Application, contact the Office of Grants Management at [eweghelp@doe.nj.gov](mailto:eweghelp@doe.nj.gov) or (609) 376-9089.

c: Members, State Board of Education  
Angelica Allen-McMillan, Ed.D., Acting Commissioner of Education  
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