



STATE OF NEW JERSEY  
**DEPARTMENT OF EDUCATION**

A Memo from the New Jersey Department of Education

Date: June 30, 2021  
To: Chief School Administrators  
Route To: School Business Administrators  
From: Allen Dupree, Director  
Office of School Finance  
Division of Finance  
Deadline: July 16, 2021

### **Debt Service Data: End-of-Year Updates**

School districts that have issued new bonds or refinanced existing bonds since October 2020 must update the Debt Service Data Collection by **July 16, 2021** if this information has not already been entered into the Debt Service Data Collection system. The Debt Service Data Collection link is available in the New Jersey Department of Education's (NJDOE) [Homerroom](#) portal.

These updates are necessary to meet the requirements of the "New Jersey School Bond Reserve Act" (*N.J.S.A. 18A:56-17 et seq.*).

If you need to add new bonds or update the existing data, notify the NJDOE by email at [debtsserv@doe.nj.gov](mailto:debtsserv@doe.nj.gov). Upon review of the requested changes, the NJDOE will assist in making the updates. Also use that email for any questions regarding the Debt Service Data Collection.

c: Members, State Board of Education  
Angelica Allen-McMillan, Ed.D., Acting Commissioner of Education  
NJDOE Staff  
Statewide Parent Advocacy Network  
Garden State Coalition of Schools  
NJ LEE Group