



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: June 30, 2021
To: Chief School Administrators, Charter School and Renaissance School Project Leads
Route To: School Safety Specialist Candidates
From: Jeff Gale, Director
Office of School Preparedness and Emergency Planning
Register By: July 30, 2021

School Safety Specialist Training to Be Held in August

The New Jersey Department of Education's four-day School Safety Specialist (SSS) certification training program will be held on August 10-13, 2021, at the NJ Forensic Technology Center auditorium, 1200 Negron Drive, Hamilton Township (Mercer County).

To attend the training and receive the SSS certification, candidates must:

- Be a school administrator or a school employee with expertise in school safety and security;
- Be a district employee designated by the school district superintendent;
- Complete FEMA's Introduction to the Incident Command System, IS-100.C, online course; and
- Complete all four days of training sessions.

[Register online](#) for the August training. There is no cost for this training.

Prior to attending the training program, SSS designees must complete the FEMA online course [IS-100.C Introduction to the Incident Command System, ICS 100](#). This online prerequisite for the SSS training program takes approximately two hours to complete. Before taking the online FEMA course, please review their [Technical System Requirements](#) at the bottom of the webpage. Issues or concerns with this online course should be directed to FEMA [Independent Study Inquiries](#). Upon completion of IS-100.C, please email a copy of your FEMA Certificate of Achievement to ssa@doe.nj.gov.

Per [N.J.S.A. 18A:17-43.3](#), responsibilities of the SSS include supervising and providing oversight for all school safety and security personnel; ensuring safety and security policies and procedures comply with state laws and regulations; and providing the necessary training and resources to school district staff in matters relating to school safety and security. The SSS will also serve as the district's liaison with local law enforcement, as well as national, state, and community agencies and organizations in matters of school safety and security.

Questions regarding the SSS training program or requirements can be directed to the Office of School Preparedness and Emergency Planning at school.security@doe.nj.gov or (609) 376-3574.

c: Members, State Board of Education
Angelica Allen-McMillan, Ed.D., Acting Commissioner of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group