



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: June 30, 2021
To: Chief School Administrators
Route To: All District Principals, Assistant/Vice Principals, Teaching Staff Members
From: Lisa Gleason, Ed.D., Assistant Commissioner
Division of Academics and Performance
Deadline: August 13, 2021

School Year (SY) 2020-2021 Evaluation Data Submission

This memo provides districts with information about the upcoming evaluation data submission.

SY 2020-2021 Evaluation Data Submission Information

- The data submission window will open on July 12, 2021. Between July 12 and August 13, 2021, authorized district personnel will access the Evaluation Information System (EIS) through the New Jersey Department of Education's [Homeroom webpage](#), where districts will submit, verify, and certify all 2020-2021 educator evaluation scores to the state.
- In addition, authorized district personnel will complete the required Annual Evaluation Survey.
- The Staff Evaluation Submission Data Element Guidebook outlines acceptable values for populating the spreadsheet.
- The streamlined EIS will utilize a data collection process similar to that of previous years, with the following key changes:
 - Due to Executive Orders [175 \(2020\)](#) and [214 \(2021\)](#), the teacher practice score will count as 100 percent of a teacher's summative score for SY 2020-2021. Therefore, the summative score will be the only data point uploaded for each teacher.
 - SY 2020-2021 summative scores for Principals, Assistant Principals (APs), and Vice Principals (VPs) are calculated using the principal practice and administrator goals scores. Therefore, these scores, along with the summative score, will be uploaded for each Principal, AP, and VP.
- The Technical Manual describes the step-by-step process for upload. When the submission window opens and you enter the EIS portal, through Homeroom, you will be able to access the updated Staff Evaluation Submission Data Element Guidebook and the Technical Manual.

Contact information

For questions, please contact the Office of Professional Learning at edueval@doe.nj.gov.

c: Members, State Board of Education
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