



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: June 9, 2021
To: Chief School Administrators, Charter School and Renaissance School Project Leads
Route To: District Affirmative Action Officers
From: Daryl Minus-Vincent, Acting Assistant Commissioner
Division of Field Services
Deadline: September 1, 2021

**Reminder: Submission of the Three-Year Comprehensive Equity Plan
Statement of Assurance**

In accordance with *N.J.A.C. 6A:7, Managing for Equality and Equity in Education*, all school districts, charter schools, and renaissance school projects are required to develop a three-year Comprehensive Equity Plan (CEP) and submit it for review and approval to the respective County Office of Education. The purpose of the CEP is to identify and if necessary, correct, policies, programs, practices, and conditions that may be inequitable. The school district, charter school, or renaissance school project must have an Affirmative Action Team led by the Affirmative Action Officer to conduct a needs assessment and, if necessary, create a plan to address areas identified for improvement in the needs assessment.

The most recent three-year CEP was submitted to the County Office of Education prior to June 14, 2019 and covers the 2019-2020, 2020-2021 and 2021-2022 school years. School districts, charter schools, and renaissance school projects must submit to the County Office of Education, a statement of assurance (SOA) affirming compliance with statutes and regulations governing equity in education by September 1 of each school year in which the current CEP applies.

The 2021-2022 [SOA](#) is now available on the Department's website.

If there are questions, please email cep@doe.nj.gov or call your [County Office of Education](#).

c: Members, State Board of Education
Angelica Allen-McMillan, Ed.D., Acting Commissioner of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group