



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: November 3, 2021
To: Chief School Administrators, Charter and Renaissance School Project Leads
From: Jorden Schiff, Ed.D., Assistant Commissioner
Division of Field Support and Services
Deadline: November 30, 2021

School Safety and Security Plan Review Statement of Assurance

New Jersey Administrative Code (*N.J.A.C. 6A:16-5.1*) requires school districts to have a School Safety and Security Plan with plans, procedures, and mechanisms reviewed and updated annually.

The New Jersey Quality Single Accountability Continuum (NJQSAC) includes performance indicators in five key component areas: Instruction & Program, Fiscal Management, Governance, Operations, and Personnel. The Operations component area assesses a school district's performance and capacity in implementing school district policies in areas such as student health, safety, substance abuse, and career and academic counseling. One Operations indicator includes verification that the district's School Safety and Security Plan has been reviewed and updated by the Chief School Administrator, Charter School, or Renaissance School Project Leads.

The School Safety and Security Plan Review Statement of Assurance (SOA) form is the annual verification that School Safety and Security Plans have been reviewed and updated. The SOA should be submitted by the Chief School Administrator, Charter School, or Renaissance School Project Lead to the New Jersey Department of Education's (NJDOE) [County Office of Education](#) by November 30, 2021.

The [School Safety and Security Plan Annual Review SOA form](#) is available on the NJDOE's Office of School Preparedness and Emergency Planning [website](#), under the "Planning" tab.

Questions can be directed to the NJDOE, Office of School Preparedness and Emergency Planning at school.security@doe.nj.gov or (609) 376-3574.

c: Members, State Board of Education
Angelica Allen-McMillan, Ed.D., Acting Commissioner of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group