



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: August 10, 2022
To: Chief School Administrators
Route To: District School Business Administrators
From: Kevin Dehmer, Assistant Commissioner
Division of Finance and Business Services

Stabilization Aid Application Notification

On June 30, 2022, Governor Phil Murphy signed the Fiscal Year 2023 state budget. Pursuant to language included in the FY 2023 appropriations act, P.L. 2022, c.49, a district experiencing the following conditions in FY 2023 may apply for stabilization aid:

- The district experienced a reduction in state aid; or
- The district confronts a structural budgetary imbalance.

The stabilization aid is, in part, intended to support plans for restructuring school district operations to align with the state funding levels provided under P.L.2019, Chapter 67. For any district that applies for stabilization aid, the district must provide a written plan explaining how the district intends to fund operations in future years in which the district does not receive similar supplemental State aid.

Districts will use the Stabilization Aid Application system in [NJDOE Homeroom](#) to apply for Stabilization Aid. To access the Stabilization Aid Application system, the district's Homeroom Administrator must assign district users. The application page consists of four sections:

1. *Receipt*. A button at the top of the screen allows the district to print a receipt of documents or files that were successfully submitted. The receipt lists the file names with the date and time each was submitted.
2. *Guidance*. This section contains two files for the district to download. One file explains the application process. The second file contains a list of the required submission files that must be uploaded in the stabilization aid application system.
3. *Required submission templates*. This section contains submission files that must be uploaded in the Department-established format. Note that there are other files that must also be submitted in a district-determined format, as detailed in the Required Submission list in the guidance section. This section contains only those files with a required format.
4. *Uploads*. This section is where the district will upload the required stabilization aid application files. The names of the uploaded files must match the titles listed on the Required Submissions document found in the guidance section of the system, or the file will not be accepted by the system.

Districts should refer to the "Guidance on Application for 2022-23 Stabilization Aid" document in the guidance section of the Stabilization Aid Application system for detailed instructions on the application process. Applications are due by September 16, 2022.

Thank you for your attention to this matter.

Contact Information

Questions related to the Stabilization Aid Application should be directed to the Office of Fiscal Policy and Planning at budget@doe.nj.gov.

c: Members, State Board of Education
Angelica Allen-McMillan, Ed.D., Acting Commissioner of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group