



STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: August 31, 2022
To: Local Educational Agency Leads
Route to: Directors of Special Education
From: Kathy Ehling, Assistant Commissioner
Division of Educational Services
Deadline: October 14, 2022

IDEA-B State Fiscal Year 2022 Final Report – Timelines and Information

The State Fiscal Year (SFY) 2022 Individuals with Disabilities Education Act (IDEA) Final Report is now available in the Electronic Web-Enabled Grant system ([EWEG](#)). Each District, Charter School, Renaissance School Project and State Agency that obligated and expended IDEA-B funds during the 2021-2022 school year is required to complete this final report of actual expenditures. The final report may be accessed by logging into the EWEG system. [Attachment A](#) contains directions for completing the final report. The SFY22 American Rescue Plan (ARP) IDEA supplemental award will not require a final expenditure report at this time. Entities may continue utilizing these funds through September 30, 2023 without requiring an amendment. Please review the July 28, 2021 Broadcast memo [American Rescue Plan Act of 2021 Individuals with Disabilities Education Act Electronic Grant Application Information](#) for detailed information regarding this award.

Important entry details:

- All IDEA SFY 2022 obligations must have been expended prior to Saturday, October 1, 2022.
- The IDEA SFY 2022 final report **must** be submitted no later than Friday, October 14, 2022 to ensure timely year end close out.
- It is important that all Local Education Agencies (LEAs) that have completed a SFY 2022 IDEA Application file their final report by the due date. Delays will impact the application of carryover funds and/or overpayments and the LEA's ability to use unexpended SFY 2022 IDEA funds.
- An updated Excess Cost worksheet has been added to the report. Please follow the instructions provided.

The SFY 2022 IDEA Final Report contains financial information including, but not limited to, total expenditures, funds paid to date, unexpended funds, overpayments, and refunds to the New Jersey Department of Education (NJDOE). This information will allow the EWEG system to close out the SFY 2022 grant period by providing LEAs with an exact accounting of the SFY 2022 funds as they relate to: 1) the amount of funds that remain to be paid; 2) the amount of funds that were overpaid and will need to be subtracted (offset) from unexpended balances; and 3) the amount of unexpended funds that can be carried into SFY 2023.

Key reminders:

- If required, amendments to the current budget to include carryover and/or overpayments should be completed within 30 days of the approval of the SFY 2022 IDEA Final Report. Any funds identified as carryover and/or overpayment on the "Expenditure Summary" tab within the final report will not be visible until an amendment to the approved SFY 2023 application is created. Please review [Attachment B](#)

for further details on carryover and overpayment funds. LEAs that do not see the correct amounts in the FY23 amendment, should contact eweghelp@doe.nj.gov for assistance.

- Any LEA that was required to use 15 percent of its FY22 IDEA funds for Comprehensive Coordinated Early Intervening Services (CCEIS) must budget any remaining amount in an FY23 amendment, whether the LEA is or is no longer determined significantly disproportionate. Funds made available on July 1 to the LEA have a period of obligation of 27 months. When an LEA is required to use 15% of its IDEA funds for CCEIS, these funds may not be used for any other purpose. If, after the period of availability, the entire amount of these funds set aside for CCEIS has not been properly spent or obligated, funds must be returned to the U.S. Department of Education.

As a reminder regarding the importance of accurate data reporting, please note that data entered on October 15th into NJ SMART will be used in the calculation of the SFY 2024 IDEA grant formula.

Should you have questions concerning the information contained in this memorandum, please contact your County Special Education Specialist or Janelle Monin, Office of Fiscal and Data Services, at janelle.monin@doe.nj.gov. General questions can also be sent via OFDS@doe.nj.gov.

Your prompt attention to this matter is appreciated.

c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group