



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: February 2, 2022
To: Charter School and Renaissance School Project Leads
Route To: Business Administrators and Facility Directors
From: Jorden Schiff Ed.D., Assistant Commissioner
Division of Field Support and Services

Charter and Renaissance School Project Emergent and Capital Maintenance Funds

The New Jersey State Fiscal Year 2022 budget includes a direct appropriation of \$5 million to the New Jersey Department of Education (NJDOE) to provide funding for projects related to emergent and capital maintenance needs in charter and renaissance school projects, especially for facilities costs to address COVID-19 concerns. The funding is available to offset charter and renaissance school project costs associated with ensuring that students have safe and healthy learning environments. Charter and renaissance school projects can use these funds to offset appropriate project costs incurred this fiscal year.

The following documents can be viewed, completed, and submitted through [Homeroom](#):

1. The chart identifying the funding available to each charter and renaissance school project for appropriate project costs;
2. The certification of assurance to be completed and signed by the School Lead Person or Business Administrator stating that the funds provided will be used by the charter or renaissance school project for an appropriate purpose, which includes a project listing form (Attachment A) for the school to identify project(s) for which the funds would be appropriately utilized.

Upon submission of the Certification of Assurance and Attachment A Form through [Homeroom](#), the Office of Charter and Renaissance Schools (OCRS) will review the project(s) identified by the charter or renaissance school project on Attachment A to confirm that the scope represents an eligible emergent project and/or a capital maintenance project. After such confirmation, the NJDOE will provide the identified funds to the charter or renaissance school project through electronic transfer.

The following is Accounting Guidance from the NJDOE related to the utilization of these funds:

Funds for "Charter and Renaissance Emergent Needs and Capital Maintenance in School Districts Reimbursement" will be recorded in the Special Revenue Fund in new account number 20-3257, which will be included on new revenue line number 763. Expenses related to this funding will be recorded in Special Revenue Fund in new program code 492, in function and object codes applicable to the approved project, account numbers 20-492-xxx-xxx, new line number 88136. As with any recordation of fund utilization, the records maintained by the district are subject to audit. If you need any assistance accounting for these funds, or questions regarding this process please contact scharter@doe.nj.gov.

c: Members, State Board of Education
Angelica Allen-McMillan, Ed.D., Acting Commissioner
NJDOE Staff

Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group