



STATE OF NEW JERSEY

# DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: January 5, 2022  
To: Chief School Administrators, Charter School and Renaissance School Project Leads  
Route To: Supervisors of Curriculum and Instruction, Perkins Project Directors, and Supervisors of Career and Technical Education  
From: Gilbert Gonzalez, Acting Assistant Commissioner  
Division of Teaching and Learning Services

## Announcing Career and Technical Education (CTE) Program Classification of Instructional Program (CIP) Code Updates

The passing of the *Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act* (Perkins V) reauthorized the *Carl D. Perkins Act* of 2006 (Perkins IV) with the intent to make certain that all students are prepared for 21<sup>st</sup> century careers, building a pipeline of academically prepared and technically skilled workers. The [New Jersey Perkins V State Plan \(The Plan\)](#) outlines a detailed plan to ensure that CTE programs in New Jersey meet the needs of learners and employers. The Plan requires that secondary CTE programs support career pathways that meet two of three criteria: 1) high-skill, 2) high-wage, and/or 3) in-demand occupations.

To prepare New Jersey students for success in the 21<sup>st</sup> century workplace, the Office of Career Readiness analyzed all current CIP codes within the 16 Career Clusters<sup>®</sup> for alignment to the new high-skill, high-wage, and in-demand requirements. Based on this analysis, several CTE program CIP codes were identified to be either deleted or merged with other CIP code(s). The CTE Program CIP Code Deletion and Merge Chart can be found on the Office of Career Readiness [webpage](#).

For CIP codes identified as deleted, a school district may wish to continue operating these programs outside the umbrella of CTE. Depending on the program's focus and the student population enrolled, funding for non-CTE programs may come from sources such as [Individuals with Disabilities Education Act \(IDEA\)](#), [Every Student Succeeds Act \(ESSA\) Title IV, Part A](#), public or private grants, and local district funds. For non-CTE programs whose student enrollment is solely comprised of students meeting the criteria for special education, [N.J.A.C. 6A:14-4.7](#) outlines the program criteria for special class programs, secondary, and vocational rehabilitation. ESSA, Title IV, Part A, Student Support and Academic Enrichment, provides funding and guidance for well-rounded education such as arts, STEM, and robotics.

The New Jersey Department of Education (NJDOE) recognizes that deleting CIP codes may particularly impact programs with a high percent of students with disabilities. To support districts in continuing to provide high-quality career exposure opportunities for these students, NJDOE is developing guidance for creating equitable CTE programs. It will offer considerations in various educational areas for school districts to provide equitable opportunities for students with disabilities to enroll and meaningfully participate in CTE programs that are aligned to federal and State statutes and policies.

Another key decision made in The Plan, within the Size, Scope and Quality section, is the requirement for all Perkins funded CTE programs to include the attainment of a recognized postsecondary credential<sup>1</sup> towards a CTE program of study within three years of the release of The Plan. The New Jersey Office of Career Readiness developed resources, such as the Career Cluster Reapproval [Timeline](#) and Career Cluster Specialist [Chart](#), to assist with this transition. The CTE-Data Management System (CTE-DMS) [Manual](#) is a technical guide to operating the CTE-DMS application system and applying for a CTE program of study.

The new credential requirement can be satisfied by updating the program's application in the CTE-DMS and providing one of the following three elements:

- Dual credit through a formal articulation agreement with an accredited institution of higher education (IHE);
- Tier II Industry-valued credentials as indicated on each [Career Cluster's](#) webpage; or
- Registered Apprenticeship through the United States Department of Labor (USDOL).

Timeline for CIP deletions, mergers, and new credential requirement for CTE programs of study:

- Effective immediately, "new" CTE program of study applications for CIP codes identified as deleted or merged will no longer be accepted.
- By December 31, 2023, all CTE programs must be upgraded to CTE programs of study with acceptable credential
- By December 31 of the school year of its associated Career Cluster reapproval cycle, all CIP codes identified as deleted or merged will be phased out. CIP codes in Career Clusters scheduled for reapproval in 2022-2023 will have the option to delay phase out until December 31 of the 2023-2024 school year.
- Phased-out CIP codes will remain eligible for Perkins funding until June 30 of the school year in which the CIP code is phased out.

For more information on CTE in New Jersey, visit the Office of Career Readiness [webpage](#) or contact [CTE@doe.nj.gov](mailto:CTE@doe.nj.gov).

c: Members, State Board of Education  
Angelica Allen-McMillan, Ed.D., Acting Commissioner of Education  
NJDOE Staff  
Statewide Parent Advocacy Network  
Garden State Coalition of Schools  
NJ LEE Group

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<sup>1</sup> Per Workforce Innovation and Opportunity Act TEGL 10-16, a recognized postsecondary credential "means a credential consisting of an industry-recognized certificate or certification, a certificate of completion of an apprenticeship, a license recognized by the State involved or Federal Government, or an associate or baccalaureate degree"