



STATE OF NEW JERSEY  
**DEPARTMENT OF EDUCATION**

A Memo from the New Jersey Department of Education

Date: March 9, 2022  
To: Chief School Administrators  
Route To: School Business Administrators, District Administrators for Nonpublic School Programs  
From: Jorden Schiff Ed.D., Assistant Commissioner  
Division of Field Support and Services

## **School District Consultations with Nonpublic Schools Regarding State-Funded Programs**

School districts with nonpublic schools located within their boundaries are responsible for ensuring the on-time delivery of state-funded programs and services to nonpublic school students. In the coming weeks, districts will need to hold *timely and meaningful consultations* with their respective nonpublic schools to ensure that the Fiscal Year 2023 programs and services meet the needs of the nonpublic schools.

### **Consultation Process & Timing**

We encourage districts to send the [nonpublic school consultation form](#), with information pre-filled by the school district, to the nonpublic schools *before the consultation*. The nonpublic school representative should attend the consultation with all applicable fields completed and prepared to make decisions on how the nonpublic school would like funds to be spent. Given the impact of COVID-19, consultations may be conducted virtually, electronic signatures are acceptable, and all signed forms may be collected via email.

We recommend that districts contemplating a change in their nonpublic service provider hold consultations in March. If there are no anticipated changes in the provision of services, consultations should be scheduled by the end of **May**.

### **Nonpublic Programs Guidelines & Resources**

To help districts implement nonpublic programs, the New Jersey Department of Education (NJDOE) offers the following nonpublic school program guidelines and resources on the [Nonpublic School Services webpages](#).

- [Auxiliary and Remedial Services \(Chapters 192 and 193\)](#)
- [Nursing Services Program](#)
- [Technology Initiative](#)
- [Textbook Program](#)
- [School Security Program](#)
- [Transportation](#)
- [Timeline for the Timely Delivery of Nonpublic School Services and Products](#)

### **Nonpublic Transportation Resources**

The NJDOE also provides the following resources specifically to support districts and Cooperative Transportation Services Agencies in providing busing to nonpublic school students:

- [Calendar of Key Dates for Nonpublic School Transportation](#)
- [Nonpublic Transportation Procedures](#)
- [Summary of Nonpublic School Transportation Requirements and Recommendations](#)

If there are any questions, please email [Nonpublic@doe.nj.gov](mailto:Nonpublic@doe.nj.gov).

c: Members, State Board of Education  
Angelica Allen-McMillan, Ed.D., Acting Commissioner of Education  
Nonpublic School Administrators  
Statewide Parent Advocacy Network  
Garden State Coalition of Schools  
NJ LEE Group