



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: November 16, 2022
To: Local Educational Agency Leads
From: Jeff Gale, Director
Office of School Preparedness and Emergency Planning
Deadline: November 30, 2022

School Safety and Security Plan Review Statement of Assurance

New Jersey Administrative Code (N.J.A.C. 6A:16-5.1) requires school districts to have a School Safety and Security Plan that include strategies, procedures, and mechanisms that are reviewed and updated annually.

The New Jersey Quality Single Accountability Continuum (NJQSAC) performance indicators for Operations assess a school district's performance and capacity in implementing school district policies in areas such as student health, safety, substance abuse, and career and academic counseling. One Operation Indicator includes verification that the district School Safety and Security Plan has been reviewed and updated by the Chief School Administrator, Charter School or Renaissance School Project Leads.

The School Safety and Security Plan Review Statement of Assurance (SOA) form is the annual verification that School Safety and Security Plans have been reviewed and updated. The SOA should be submitted by the Chief School Administrator, Charter School or Renaissance School Project Lead to the New Jersey Department of Education's (NJDOE) [County Office of Education](#) by November 30, 2022.

The [School Safety and Security Plan Annual Review SOA form](#) is available on the NJDOE's, Office of School Preparedness and Emergency Planning [website](#), under the "Planning" tab.

Questions can be directed to the NJDOE, Office of School Preparedness and Emergency Planning at school.security@doe.nj.gov or (609) 376-3574.

c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group