



STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: October 12, 2022
To: Local Educational Agency Leads, Administrators of Approved Private Schools for Students with Disabilities
Route to: School Business Administrators
From: A. Robert Gregory, Executive Director
Division of Field Support and Services

NJQSAC Health and Safety Evaluation of School Buildings

The New Jersey Department of Education has revised the annual Health and Safety of School Buildings Statement of Assurance (SOA), Health and Safety Evaluation of School Buildings Checklist Instructions and Guidance, and Health and Safety of School Buildings Checklist for the 2022-2023 School Year (SY).

These revised documents can be found under the "Health and Safety Evaluation of School Buildings" section of the New Jersey Quality Single Accountability Continuum (NJQSAC) [webpage](#), by selecting the links entitled, [Health and Safety Evaluation of School Buildings Checklist Statement of Assurance](#), [Checklist Instructions and Guidance](#) and [Checklist](#).

Important dates include:

- December 15, 2022: School districts undergoing a full NJQSAC review must submit the Health and Safety Evaluation of School Buildings Facilities Checklist to the county office of education by December 15, 2022.
- December 30, 2022: School districts that are not undergoing a full NJQSAC review must have appropriate district personnel complete the evaluation checklist by December 30 of each year and keep it on file for inspection or other legal issues.
- January 30, 2023: The Chief School Administrator of every school district must submit to the county office of education a statement of assurance that the checklists have been completed for every school building. This statement of assurance must be submitted by January 30 of each year.

Please contact your [County Office of Education](#) or the NJQSAC Office at gsac@doe.nj.gov for further assistance.

c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group