



Date: October 19, 2022
To: Local Educational Agency Leads
Route To: District Test Coordinators, District Technology Coordinators, School Test Coordinators
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Division of Teaching and Learning Services

Fall Block 2022 State Assessments: Key Dates and Information

This memorandum provides districts with key dates and information for the fall block 2022 administration of the high school New Jersey Student Learning Assessments (NJSLA) in English language arts (ELA) and mathematics.

Participation in the Fall Block NJSLA in ELA and Mathematics

The fall block NJSLA will be administered in person from **November 28 through December 16, 2022**. Make-up testing will be administered in person from **December 19 through December 23, 2022**. Districts must administer fall block assessments to students in grade nine who are enrolled in a fall block course for ELA and mathematics (Algebra I, Geometry, Algebra II). A fall block course is defined as a course that starts at the beginning of the academic year and completes instruction at the end of the fall semester.

There may be some situations which would require a student in grade 10, 11, or 12 to take an NJSLA for mathematics (i.e., first time enrollment in an Algebra I course). Section **1.3 Who Must Test** of the Test Coordinator Manual provides specific guidance on who must test for NJSLA and is available on the [New Jersey Assessments Resource Center](#) under Educator Resources > Test Administration Resources > Test Coordinator Manual.

Training, Manuals, and Resources

District Test and Technology Coordinators (DTCs) should visit the [New Jersey Assessments Resource Center](#) under Educator Resources > Test Administration Resources for access to the training materials, test coordinator and test administrator manuals, and other associated resources that were posted for the spring 2022 administration. Prior to each administration, DTCs are required to familiarize themselves with the responsibilities associated with their roles, including training test administrators (TAs) on the proper administration of state assessments and ensuring the appropriate technology requirements are in place.

Student Registration/Personal Needs Profile (SR/PNP) Upload

For fall block NJSLA, districts must upload student registration files directly to PearsonAccess^{next} (PAN). The initial upload window for the fall block administration is now open. Districts may continue to make updates to student data prior to and throughout the testing window until the district data clean-up window closes on **January 6, 2023**. Students taking the paper-based versions of the assessments must be included in the student registration upload.

Please take note of the following information:

- Students must be registered under the NJSLA-ELA/Math Fall Block 2022 scope in PAN.
- For students who attend an out-of-district placement, the testing site, not the accountable school, must register out-of-district students in PAN.
 - Be sure that the correct Accountable District Code and Accountable School Code are used, which will be different from the Testing Site District Code and the Testing Site School Code.
- Charter schools, renaissance school projects, choice schools, and vocational-technical schools (for students who attend full time) are the accountable districts and accountable schools for their students.

Paper Test Materials

All paper-based test materials must be ordered through the additional orders process, which will begin on **November 7, 2022**. Districts must specify the exact number of individual student tests kits required.

The NJSLA are computer-based assessments, and most students should take the assessment on a computer. Students who are unable to use a computer, based on a need documented in a valid Section 504 Plan or Individualized Education Program (IEP), will take the assessment using paper and pencil. The New Jersey Department of Education (NJDOE) will review the SR/PNP uploads and may contact districts to verify the accuracy of the student counts and test delivery modes if anomalies are detected.

Students receiving homebound instruction are not required to take the NJSLA using paper-based versions of the assessments. Districts have the option of administering the computer-based assessment to students receiving homebound instruction by using a district-supplied portable electronic device and a mobile hotspot. Please review the NJSLA/NJGPA Homebound Test Administration Procedures document for additional information which can be found on the [New Jersey Assessments Resource Center](#) under Educator Resources > Test Administration Resources > Testing Resources.

For more information regarding the fall block 2022 NJSLA administration key dates, please review the complete list of fall block 2022 NJSLA key dates found on the [NJSLA Resources for Districts webpage](#).

Contact information

If you have questions, please contact the Office of Assessments at (609) 376-3960 or assessment@doe.nj.gov.

Additional Resources

- [New Jersey Assessments Resource Center](#)
- [NJDOE Assessment Resources for Districts](#)
- [PearsonAccess^{Next} Online Support](#)
- [Technology Setup](#)

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