



Date: August 30, 2023

To: Local Educational Agency Leads, Directors of Approved Private Schools for Students with Disabilities

Route To: Principals, DLM District and School Test/Assessment Coordinators, Data Managers, Technology Representatives, Staff Involved with Students with Significant Intellectual Disabilities

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Division of Teaching and Learning Services

Dynamic Learning Maps: Instructionally Embedded Fall 2023 Assessment Window

To assist educators in the identification of students' specific needs, Dynamic Learning Maps (DLM) and the New Jersey Department of Education (NJDOE) are offering the use of DLM's instructionally embedded (IE) assessments in fall of 2023 for students with significant intellectual disabilities. The DLM IE assessments may be used by teachers to better understand their student's instructional needs for the 2023-2024 school year. The DLM IE assessments are aligned to Essential Elements on which the student's 2023-2024 instruction will be based and can be used to gather baseline data and guide instruction. Use of the DLM IE assessments is available at no cost, is completely optional, and has no impact on the required year-end, summative DLM assessment.

It is important to note that the DLM IE assessments are separate and distinct from the year-end, summative assessment administered each spring. Results from the DLM IE assessments should be used to guide and inform instruction. They do not predict how well students will do on testlets taken during the spring assessment window, nor do they predict students' summative results.

DLM Fall 2023 IE Window: September 11 to December 22, 2023

New Jersey districts may access the DLM IE assessments through the Educator Portal as one way to support students and teachers. The DLM IE assessments must be completed in-person; there is no remote option for administration.

DLM Fall IE Administration Guidance

DLM has issued [guidance](#) to assist in the administration of the DLM IE assessments. Additional guidance on using the DLM IE assessments to inform instruction and track student progress and instructional strategies for students with significant intellectual disabilities is available at the [DLM professional development website](#).

DLM Fall IE Window Test Administration Training

The DLM-developed test administrator training for the DLM IE assessment administration is now available. To access the DLM IE assessments, test administrators will be required to go through online training as they are required to do for the regular spring assessment window, but with an additional module regarding use of the DLM IE assessments.

Contact Information

Please note that no student's personally identifiable information (PII) should be sent via email, which includes full student identification (SID) numbers. Please only send the last four digits of the student's SID number in email if necessary.

- For questions related to using the DLM IE testlets, DLM manuals, Educator Portal, and Kite (the portal that students use to take tests), please email DLM Customer Service at DLM-Support@ku.edu or call (855) 277-9751.
- For Educator Portal, Kite, data or technology issues that were not resolved by DLM Customer Service, please email assessment@doe.nj.gov.
- For questions regarding the usage of the DLM Essential Elements and instruction, please contact the Office of Special Education at OSEinfo@doe.nj.gov.

c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group