



STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: August 30, 2023
To: Local Educational Agency Leads
Route to: Directors of Special Education
From: Kathy Ehling, Assistant Commissioner
Division of Educational Services
Deadline: October 13, 2023

IDEA-B State Fiscal Year 2023 Final Report – Timelines and Information

The State Fiscal Year (SFY)2023 Individuals with Disabilities Education Act (IDEA) Final Report will be available on Friday, September 1, 2023 in the Electronic Web-Enabled Grant system ([EWEG](#)). Each local educational agency (LEA), including District, Charter School, Renaissance School Project and State Agency that obligated and expended IDEA-B funds during the 2022-2023 school year is required to complete this final report of actual expenditures. The final report may be accessed by logging into the EWEG system. [Attachment A](#) contains directions for completing the final report.

The final report must be submitted by October 13, 2023. Any delay will impede an LEA's application of carryover funds and/or overpayments, as well as the ability to use unexpended SFY2023 IDEA-B funds.

The final report contains financial information including, but not limited to, total expenditures, funds paid to date, unexpended funds, overpayments, and refunds to the New Jersey Department of Education (NJDOE). This information will allow the EWEG system to close out the grant period by providing LEAs with an exact accounting of the funds as they relate to: 1) the amount of funds that remain to be paid; 2) the amount of funds that were overpaid and will need to be subtracted (offset) from unexpended balances; and 3) the amount of unexpended funds that can be carried into SFY2024.

Important reminders:

- All SFY2023 IDEA-B obligations must be expended prior to Sunday, October 1, 2023.
- The Excess Cost and Maintenance of Effort (MOE) Compliance requirement will include SFY2022 American Rescue Plan (ARP IDEA) supplemental funding and be assessed in the SFY2023 IDEA-B Final Report. An updated Excess Cost worksheet has been added to the report. Please follow the instructions provided.
- Any LEA that was required to use 15 percent of its SFY2023 IDEA-B funds for Comprehensive Coordinated Early Intervening Services (CCEIS) must budget any remaining amount for CCEIS in an SFY2024 amendment, regardless of whether the LEA continues to be identified as significantly disproportionate. Funds made available on July 1 to the LEA have a period of obligation of 27 months. When an LEA is required to use 15 percent of its IDEA-B funds for CCEIS, the funds may not be used for any other purpose. Any funds set aside for CCEIS that have not been spent or obligated properly by the end of the period of availability must be returned to the United States Department of Education.
- If required, amendments to the current, SFY2024 budget to include carryover and/or overpayments should be completed within 30 days of the approval of the SFY2023 IDEA-B Final Report. Any funds identified as carryover and/or overpayment on the "Expenditure Summary" tab within the final report will not be visible until an amendment to the approved SFY2024 IDEA-B application is created. Please review [Attachment B](#) for further details on carryover and overpayment funds. LEAs that do not see the correct amounts in the SFY2024 amendment should contact eweghelp@doe.nj.gov for assistance.

LEAs should be mindful of the importance of accurate data reporting. Data submitted to NJ SMART for the October 15th SID Management Fall Survey will be used in the calculation of the SFY2025 IDEA-B grant formula allocations. Please visit the [NJ SMART Resources & Trainings](#) page for more information on reporting requirements.

For questions concerning the information contained in this memorandum, please contact the County Special Education Specialist in the appropriate [County Office of Education](#). General questions may also be emailed to OFDS@doe.nj.gov.

c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group