



# NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES

Date: August 30, 2023  
To: Local Educational Agency Leads, Directors of Nonpublic Schools  
Route to: Principals, School Nurses, Staff Involved with Community Outreach, Students, Guardians and Parents  
From: Sanford Starr, Assistant Commissioner  
New Jersey Department of Children and Families  
Deadline: **Action Needed by September 8, 2023.** Registration of Superintendent and school representatives to access NJ4S Information System

Dear colleague,

Many thanks to those of you who participated in our New Jersey Statewide Student Support Services (NJ4S) webinars last week, during which we offered updates on the rollout, heard from a few Hubs, reviewed the tiers of services, and set expectations for demand and capacity at the start of the school year.

If you missed either webinar session, you can watch the recordings and download the presentation or transcript [here](#). Please note that we have also posted a [Frequently Asked Questions](#) document, to which we continue to add as new queries are made.

**Remember, principals of public high schools, middle schools and the upper grades of K-8 schools (6-8 grades), must identify and submit a school representative's contact details [to the NJ4S Information System](#) in order to apply for evidence-based prevention programs and brief counseling interventions. Superintendents must register themselves or a delegate in order to access the dashboard that shows the districts' applications/services.**

[The survey](#) will ask whether you are a principal or superintendent. It will then take you to a district/school list based on the county your district is in. You will need to find your school in the list and provide first name, last name, job title, and email address of your primary and secondary representative. Charter Schools will need to complete survey information both in the school (Principal) list as well as the district (superintendent) list. If you have questions about the survey, please contact DCF at [NJ4Sfeedback@dcf.nj.gov](mailto:NJ4Sfeedback@dcf.nj.gov).

DCF will continue to share NJ4S updates through upcoming DOE broadcast memos. If you missed last week's memo, you can [access it here](#).