



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: December 20, 2023
To: Chief School Administrators, Charter School Leads
Route To: School Business Administrators/Board Secretaries
From: Allen Dupree, Director
Office of School Finance
Division of Finance and Business Services

**Charter School Payment Schedule for 2023-2024 Based on the
October 13, 2023 Enrollment Count**

This memo serves as notification of the 2023-2024 charter school payment schedules, based on the October 13, 2023 actual enrollment count, availability on the New Jersey Department of Education's (NJDOE) [Homeroom webpage](#) in the *School Aid* application.

Districts receiving a notice for the first time must initiate payments to charter schools in accordance with the 2023-2024 payment schedule. For all other districts, enrollment changes since the June 2023 projected enrollment are reflected in the new 2023-2024 payment schedule, and districts must make the appropriate adjustments as indicated in the payment schedules.

If the October 13, 2023 payment schedule reflects charter school aid that differs from the charter school aid calculated in the payment schedule based on June 2023 projected enrollment, charter schools must submit a revised board-approved 2023-2024 budget to the attention of the charter school's fiscal liaison in the NJDOE, Office of Charter and Renaissance Schools.

Pursuant to N.J.S.A. 18A:36A-12(d), first-year charter school students who attended nonpublic schools last year are not included in the district's payment schedule. These students are funded by the state with direct payments to the charter school.

Pursuant to N.J.S.A. 18A:36A-11(b), the fiscal responsibility for any charter school student currently enrolled in a private day or residential school remains with the district of residence. These students are funded by the district of residence with direct payments to the private school. These students are identified in the charter school enrollment system.

Charter school students enrolled in schools serving grades nine through twelve may attend approved half-day vocational programs. Since these students are enrolled in the charter school half-time, the district of residence is only required to remit half of all required per pupil amounts for these students.

Pursuant to N.J.A.C. 6A:23A-15.3, any adjustment is applied equally over the remaining pay periods in the school year. The next revision to this payment schedule will be sent in July 2024, based on actual average daily enrollment as of the last day of school.

For district and charter school records and auditing purposes, please print the following:

- A detailed listing of students enrolled in the charter school. This information is accessed through the NJDOE's [Charter School Enrollment System](#) application.
- Charter School payment schedules. This information is accessed through the *School Aid* application in the NJDOE's [Homeroom](#) webpage.

For questions, please email school-funding@doe.nj.gov.

c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group