



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: July 12, 2023

To: Local Educational Agency Leads and Administrators of Approved Private Schools for Students with Disabilities

Route To: Directors of Special Services, Special Education Parent Advisory Groups (SEPAGs)

From: Kathy Ehling, Assistant Commissioner
Division of Educational Services

Updated Translated Materials on the Office of Special Education Website

The purpose of this memorandum is to advise that the New Jersey Department of Education's (NJDOE) [Parental Rights in Special Education](#) webpage includes new and updated translated special education materials. The June 19, 2023 [broadcast memo](#) provided information on the updated version of the [Parental Rights in Special Education \(PRISE\)](#) booklet and an updated [Model Complaint Form](#). These materials have been translated into Spanish, Arabic, Chinese and Portuguese and are [available](#) on the Office of Special Education's website. Local educational agencies (LEAs) and Approved Private Schools for Students with Disabilities (APSSDs) that distribute translated materials are directed to discard the previous versions of these documents, and immediately begin distributing the updated translated versions. Additionally, if your website currently includes these documents, please verify that the previous version is removed and that you provide a link to the current version.

The new Special Education [Complaint Investigation Pamphlet](#) and a new [chart](#) explaining the differences between a request for a due process hearing and a State complaint, highlighted in the June 19, 2023 broadcast memo, have also been translated into Spanish, Arabic, Chinese and Portuguese.

Questions should be directed to the Office of Special Education, Complaint Investigation Unit at (609) 376-9060 or oseinfo@doe.nj.gov.

c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group