



STATE OF NEW JERSEY  
**DEPARTMENT OF EDUCATION**

A Memo from the New Jersey Department of Education

Date: June 21, 2023  
To: Chief School Administrators  
Route To: School Business Administrators  
From: Allen Dupree, Acting Executive Director  
Division of Finance and Business Services  
Deadline: July 14, 2023

### **Debt Service Data: End-of-Year Updates**

School districts that have issued new bonds or refinanced existing bonds since October 2022 must update the Debt Service Data Collection by **July 14, 2023**. The Debt Service Data Collection is available in the New Jersey Department of Education's (NJDOE) [Homerroom](#) portal.

Updates are necessary to meet the requirements of the "New Jersey School Bond Reserve Act" (N.J.S.A. 18A:56-17 *et seq.*).

New Jersey School Districts that need to add new bonds or update the existing data must notify the NJDOE by email at [debtsev@doe.nj.gov](mailto:debtsev@doe.nj.gov). Upon review and approval of the requested changes, the NJDOE will assist in making the updates. Also use [debtsev@doe.nj.gov](mailto:debtsev@doe.nj.gov) for any questions regarding the Debt Service Data Collection.

c: Members, State Board of Education  
NJDOE Staff  
Statewide Parent Advocacy Network  
Garden State Coalition of Schools  
NJ LEE Group