



STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: May 10, 2023
To: Chief School Administrators
Route To: School Business Administrators
From: Allen Dupree, Acting Executive Director
Division of Finance and Business Services
Deadline: June 9, 2023

Verification of Nonpublic School Transportation Costs

Districts that transport nonpublic students may be entitled to additional state aid, pursuant to N.J.S.A. 18A:39-1(a). Districts need to complete the Nonpublic Route Verification Report (Verification Report) located on the New Jersey Department of Education's [Homeroom webpage](#) by **June 9, 2023** to determine their funding eligibility. This verification process is necessary to calculate additional aid reimbursement for nonpublic school transportation expenditures in excess of \$710 per student.

Access your district's Verification Report and detailed instructions on how to complete it through the link on the Homeroom webpage entitled "Transportation-Nonpublic Routes – Nonpublic Route Verification Report." The Verification Report contains the transportation routes from your October 2022 District Report of Transported Resident Students, for which your district reported nonpublic school students, and for routes on which another district reported having joiner students assigned with your district as the host.

If you have any questions concerning this matter, please email student.trans@doe.nj.gov.

c: Members, State Board of Education
NJDOE Staff
Nonpublic School Administrators
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group