



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: May 31, 2023
To: Local Educational Agency Leads
Route To: Assistant Superintendents, Curriculum Supervisors, Principals
From: Jordan Schiff, Ed.D., Acting Assistant Commissioner
Division of Teaching and Learning Services
Deadline: Reimbursement Requests due by June 15, 2023; Final Activity Reports due by August 31, 2023

Climate Awareness Education Grant Closeout Activities

The New Jersey Department of Education (NJDOE) offered [two grant opportunities](#) (23-WB01-G02 and 23-WB02-G02) for fiscal year 2023 in support of implementation of climate change education in the New Jersey Student Learning Standards. Grantees from both opportunities must submit reimbursement requests by **June 15, 2023** and final activity reports by **August 31, 2023**.

Reimbursement Requests & Final Expenditure Reports

Grantees must submit reimbursement requests through the Electronic Web-Enabled Grant ([EWEG](#)) payment system by **June 15, 2023**, as funds not requested by this date will be forfeited. Please note that the final expenditure report **will not** generate a final payment to the grantee. NJDOE Office of Grants Management has provided detailed [instructions for submitting reimbursement requests](#).

Final Activity Reports

The final activity report template is located on the [Office of Innovation's Climate Awareness webpage](#), under the "Climate Awareness Grant Opportunities" dropdown menu. Grantees download the report template, fill in the applicable fields, and upload the completed report template into the EWEG system. The final activity report is due in the EWEG system by **August 31, 2023**.

Accounting Guidance

Grantees can find the accounting guidance for the Climate Awareness Education grant opportunities in the [Uniform Minimum Chart of Accounts](#). The accounting guidance is the same for both grant opportunities.

Contact Information

The NJDOE looks forward to continuing to support educators in the advancement of climate awareness education initiatives across New Jersey schools. For questions regarding climate awareness education, including questions regarding either of the Climate Awareness Education grant opportunities, please contact innovation@doe.nj.gov.

c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group