



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: November 1, 2023
To: Chief School Administrators, School Business Administrators
From: Secil Onat, Assistant Commissioner
Division of Finance and Business Services
Allen Dupree, Director
Office of School Finance
Deadline: December 1, 2023

Application for State School Aid

The Application for State School Aid (ASSA) is available on the New Jersey Department of Education's [Homeroom webpage](#).

The manual and other reporting instructions can also be accessed through the Homeroom webpage. Please certify the ASSA **by December 1, 2023**.

School districts with charter school enrollments must log in to the Homeroom's Charter School Enrollment System (CHE) link to review and verify their enrollments from October 30, 2023 until November 17, 2023 and must certify enrollment **by November 24, 2023**. Please refer to the [CHE schedule and instructions](#) for information about certifying charter school enrollments on the NJDOE's [Homeroom webpage](#).

For any questions, please email assa@doe.nj.gov.

c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group