



# STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: May 15, 2024  
To: Chief School Administrators  
Route To: School Business Administrators  
From: Allen Dupree, Director  
Office of School Finance  
Division of Finance and Business Services  
Deadline: June 7, 2024

## Verification of Nonpublic School Transportation Costs

Districts that transport nonpublic students may be entitled to additional state aid, pursuant to *N.J.S.A. 18A:39-1(a)*. Districts need to complete the Nonpublic Route Verification Report (Verification Report) located on the New Jersey Department of Education's [Homeroom webpage](#) by **June 7, 2024**, to determine their funding eligibility. This verification process is necessary to calculate additional aid reimbursement for nonpublic school transportation expenditures in excess of \$710 per student.

Access the district's Verification Report and detailed instructions on how to complete it through the link on the Homeroom webpage entitled "Transportation-Nonpublic Routes – Nonpublic Route Verification Report." The Verification Report contains the transportation routes from the October 2023 District Report of Transported Resident Students, for which the district reported nonpublic school students, and for routes on which another district reported having joiner students assigned to the district as the host.

For any questions concerning this matter, please email [student.trans@doe.nj.gov](mailto:student.trans@doe.nj.gov).

c: Members, State Board of Education  
NJDOE Staff  
Nonpublic School Administrators  
Statewide Parent Advocacy Network  
Garden State Coalition of Schools  
NJ LEE Group