



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: October 2, 2024
To: Local Educational Agency Leads
Route To: Principals, School Safety Specialists, School Administration, School Social Workers, School Psychologists, School Faculty
From: Ambrose F. Duckett, III, Assistant Commissioner
Division of Field Support and Services

Kindergarten through Grade 12 Behavioral Threat Assessment and Management Training

Pursuant to [N.J.S.A. 18A:17-43.4](#), school districts, charter schools, and renaissance school projects are required to establish threat assessment teams. The purpose of a threat assessment team is to provide school teachers, administrators, and other staff with assistance in identifying students with behaviors of concern, assessing students' risk for engaging in violence or other harmful activities, and delivering intervention strategies to manage the risk of harm for a student who poses a potential safety risk. Accordingly, boards of education and boards of trustees must develop and adopt a policy for the establishment of a multi-disciplinary threat assessment team at each school. These policies must align with the [Guidance on the Establishment of Behavioral Threat Assessment and Management Teams](#) developed by the New Jersey Department of Education (NJDOE). Additionally, each threat assessment team member must complete training provided by the NJDOE's Office of School Preparedness and Emergency Planning (OSPEP), which includes this full-day Basic session (8:30 AM – 3:00 PM).

OSPEP is providing this virtual training for school communities through the Homeland Security Grant Program. For the 2024-2025 school year, participants can register for this one-day virtual training session using the links below:

- [Thursday, October 24, 2024](#)
- [Thursday, November 21, 2024](#)
- [Thursday, December 19, 2024](#)
- [Thursday, January 23, 2025](#)
- [Thursday, February 20, 2025](#)
- [Thursday, March 27, 2025](#)
- [Thursday, May 22, 2025](#)

School Safety Specialists who have not yet attended this training will receive appropriate hours toward certification renewal. If you have any questions or concerns, please email OSPEP at school.security@doe.nj.gov.

c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group